



REGULAR MEETING
WEDNESDAY SEPTEMBER 26, 2018 6:00PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday September 26, 2018, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Supervisors Larry Alfords, Bob Hofer and Norm Leslie, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, Commander Steve Doran, a newspaper reporter and five audience members were in attendance. Vice Chair Steve Pflagher was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Alfords/Leslie. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval of Minutes; JPB meeting 09/12/2018 and Regular meeting of 09/12/2018. b) Presentation of DRAFT Reconvened 2018 Annual Meeting Minutes c) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Hofer/Leslie. All present Supervisors approved. Motion Prevailed.

Sherriff's Report

Commander Doran reported there were 217 calls in the preceding 30 days, down from 233 in the previous 30 days. Of note were three burglaries, eight thefts, two DUIs and two auto crashes.

Fire Chief's Report

Chief Ken Halverson reported the Department responded to 17 calls in September. There have been six new members. Five of the new members will began formal training on September 19, 2018. One of the new members is fully trained and he will be put on a truck in October. An officer training course will be offered to interested members, beginning the first week of January 2019. Building maintenance improvements have continued with the sealing of the new slab, phone system upgrade and security lock system installation to the turnout room door. The Big Lake Fire Department Open House will happen on October 7, 2018 from 11:00AM – 2:00PM. Chief Halverson extended his thanks to the Board for use of the community center, for the Department's annual member picnic. There were over 100 current and retired members and their families in attendance. Chair Aubol inquired on the delivery of the new water tender. Chief reported the company's paint booth is backed up and delivery may be affected. Currently, the tender is scheduled for delivery in March, but may be delayed to April.

Open Forum

Tom Warner – 18198 154th St, was present to speak to the Board. He had a concern that his cement driveway was cracked during the overlay work done, earlier in the season. He presented time-stamped photos he had taken of the cement prior to and after the work was done to the road. Mr. Warner also commented the reseeding done, appeared to consist of blowing of straw on top of the topsoil. Weeds are now growing in the area. The Board will review both matters with the contractor and be in touch with Mr. Warner.

Business from the Clerk

Clerk Kimberly-Maas presented to the Board a Resolution to Initiate Move of Town Elections to November. At the Reconvened 2018 Annual Meeting residents unanimously approved a Motion request the Board approve a Motion to place moving the Town Supervisors Elections to November. Within the resolution is the schedule for terms of the Supervisor seats, should the electorate vote to move the annual elections to November. Motion/Second to Approve Resolution 2018-21 Initiate Move of Town Elections to November by: Leslie/Alfords All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board the Preliminary Plat for Oak Savannah at Selg Farm and a request from Sherburne County for Town comments. Mr. Barry Doriden from Bogart, Pederson & Associates, Inc. and John Hersch, one of the landowners, were available to answer questions from the Board. Supervisor Alfords noted the preliminary plat calls for four (4) driveways on 217th Ave. – east/west traveling road. This was of concern, as the east/west traveling roads are fewer in number and are heavily traveled. Larry requested the plat be revised to have two shared driveways, for the four lots, adjacent to 217th Ave. Larry recommended comments be made to the County to have a shared driveway between lots 1 & 2 and a shared driveway between lots 3& 4. Mr. Doriden stated this could be accommodated. Motion/Second to recommend approval of Oak Savannah at Selg Farm, Preliminary Plat with comments made by the Board to reduce driveway accesses on 217th Ave. to two shared driveways by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board a request to call for a Joint Powers Board meeting on October 10, 2018. Motion/second calling Joint Powers Board meeting on Wednesday, October 10, 2018 at 4:00PM at the City of Big Lake Council Chambers by: Leslie/Hofer. All present approved. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Hofer reported he spoke with a resident on 209th Avenue about their driveway's entrance on to 209th. They are concerned that the driveway is hidden from oncoming traffic. The Road Committee will review the concern during the fall road tour.

Roads

Engineer Ross Abel reported he is still waiting on the Contractor Affidavit from ASTEC for the 2018 Road Overlay projects. Treasurer Warneke recommended that the Board reviews the Township roads and consider if there are roads that should be identified and institute a Driveway Spacing Ordinance. Exploratory work has been taking place in Meadowbrook for a drainage problem. The drain tile originally installed by the developer is not working properly. Excavation has been taking place but has not resulted in locating the area of concern. Ross will continue to investigate the situation to determine if drain tile replacement or repair is recommended.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements with the Board and reported the cash balance of the Government Funds (including escrow funds) as \$1,013,139.14 Receipts \$1,355,120.88. and Disbursements \$1,534,459.44 Motion/Second to approve the Treasurer's report by: Alfords/Hofer All Supervisors present approved. Motion Prevailed.

Announcements

The Highway 25 Coalition meeting on September 27th has been cancelled.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:48 pm by: Leslie/Alfords. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 10th day of October 2018, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk