



REGULAR MEETING
WEDNESDAY NOVEMBER 14, 2018
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm, on Wednesday November 14, 2018, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Supervisors Norm Leslie, Larry Alford, Steve Pflieger, Bob Hofer, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Commander Doran and six audience members were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Pflieger/Alford. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval Minutes – Regular meeting of 10/24/2018 and City of Big Lake Joint Meeting on 10/10/2018. b) Approval of the List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Leslie/Pflieger. All present Supervisors approved. Motion Prevailed.

Sheriff's Report

Commander Doran reported there were 196 calls in the Town within the last 30 days. There were no significant reports and the Town was reasonably quiet.

Open Forum

Two residents; John Wojack - 20443 213th Avenue NW and Paul Perovich - 21500 203rd Street NW from the Wild Run development addressed the Board with a concern about a neighbor at 21323 205th Street NW – Bryan Kodet. Mr. Kodet has been expanding his parking area and it appears that a commercial trucking business is being conducted from the residence. Mr. Wojack and Mr. Perovich noted there are now three trailers parked in the expanded parking area, there are tractor trucks idling overnight and debris has been pushed into a township drainage easement. The Board heard the concern and will investigate the matter with the cooperation of Sherburne County Planning and Zoning.

The Board also heard from James Hersch one of the owners of the land which is being developed as a simple plat called Oak Savannah at Selg Farm. Mr. Hersch explained that the County is requesting the trees in the ROW of County Road 81 be removed. He wondered if this was something that the Board had knowledge of being past practice. The Board did not know if this was standard practice and directed Mr. Hersch to address his question to Sherburne County Public Works department.

Business from the Clerk

Clerk Kimberly-Maas presented to the Board a request for comments to Sherburne County regarding a request for a Conditional Use Permit (CUP) from the Thelens for Hope Stables at 20395 County Road 73 NW - 10-302-1200. Motion/Second to return favorable comments to Sherburne County for the Hope Stables' Conditional Use Permit (CUP) with no concerns, with the stipulation that the Thelens must work with Sherburne County

regarding manure storage by: Hofer/Pfleghaar. Approved by Supervisors Aubol, Pflleghaar, Alfords, Leslie and Hofer. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board the final plat for Two Rivers developed by Rob Lind. Motion/Second to approve the Two Rivers Final Plat, subject to the street names on the plat being corrected, the developer, Rob Lind, signing a Developer's Agreement with the Town, securities paid to Town (processing fees and escrow) and letter of credit posted – prior to the plat being filed and recorded by: Alfords/Aubol. Approved by Supervisors Aubol, Pflleghaar, Alfords, Leslie and Hofer. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board a request for comments to Sherburne County regarding a request for a Conditional Use Permit (CUP) for an existing personal storage structure, which will be reduced to 1,800 square feet, from Rob Lind for 10-107-4100 - LOT 8, BLOCK 2 in the Two Rivers plat. Motion/Second to return favorable comments to Sherburne County for a Conditional Use Permit (CUP) for an existing personal storage structure, which will be reduced to 1,800 square feet, from Rob Lind for 10-107-4100 - LOT 8, BLOCK 2 in the Two Rivers plat by: Pflleghaar/Hofer. Approved by Supervisors Aubol, Pflleghaar, Alfords, Leslie and Hofer. Motion Prevailed.

Clerk Kimberly-Maas requested a call for a Joint Community Meeting with the Town of Big Lake, City of Big Lake, Orrock Township, Sherburne County and ISD #727 on January 17, 2019. Meeting was called for by Supervisors Aubol, Pflleghaar, Alfords, Leslie and Hofer.

Clerk Kimberly-Maas requested a Board Supervisor to represent the Town at the Chamber of Commerce's Annual Meeting on January 30, 2019. Supervisors Aubol and Pflleghaar volunteered for the event.

Clerk Kimberly-Maas presented the Board with Resolution 2018- 23 – Designating 2019 Polling Locations, as required by MN Statute MS 204B.16, subd. 1.Motion/Second to adopt Resolution 2018-23 – Designating 2019 Polling Locations by: Hofer/Pflleghaar. All present Supervisors approved. Motion Prevailed.

Clerk Kimberly-Maas, presented to the Board the results of the 2018 Mid-Term General Election. Precinct 1 there were 1225 ballots cast out of the 1597 registered voters – 76-71% turnout. Precinct 2 had 1081ballots cast out of the 1477 registered voters – 69.80% turnout. Precinct 3 there were 646 ballots cast out of the 858 registered voters – 75-29% turnout. Precinct 4 there were 800 ballots cast out of the 1144 registered voters – 69-93% turnout. Overall the elections ran very smooth, thanks to the election judges who worked the polls.

Clerk Kimberly-Maas reported Patty Salzwedel, the weekday dog catcher had informed staff that she will be retiring at the end of 2018. Patty has been training in a new person who will be taking over the business. Brenda noted that a new contract will need to be drafted and signed by the Town and the new owner of Monticello Animal Control. Brenda also stated the Board could also inquire with their weekend dog catcher, if he would be interested in working as the dog catcher 7-days a week, since the cost to the Town is essentially the same for either vendor. Supervisor Alfords stated for the benefit of the residents, he would recommend staying with Monticello Animal Control for Monday through Friday service. Clerk Kimberly-Maas will draft a contract for weekday dog catching services and present it to the Board and Monticello Animal Control, for approval and signatures.

Business from the Board – Committee Reports/Updates

Supervisor Bruce Aubol reported he attended the Big Lake Community Ed. Meeting where he learned the winter catalogue of events & classes had been delivered to area residents. He told the Board the number of participants of the programs had increased significantly, due to the new policy of counting active participants as well as spectators. Supervisor Aubol also stated there will be a theater production, similar to “Loony Lutherans”, spring 2019.

Supervisor Norm Leslie reported his attendance at the Big Lake EDA meeting where they are busy planning for 2019. Supervisor Leslie also informed the Board there is some interest being expressed in the Industrial Park and there were 47 new home permits pulled within the City of Big Lake, to date.

Roads

Town Engineer Ross Abel has yet to receive the required IC-134 documentation from ASTECH. Until it is received the pay application cannot be considered for payment by the Town.

Supervisor Larry Alfords updated the Board on the status of the Ranch Road Culvert project. He noted the hydraulic analysis, for which the Town was responsible, had been completed by Bogart Pederson. The County will be doing the engineering for the project, since our project will be done at the same time as the County project on Co. Rd 79 & Ranch Road. County Public Works will also be making application, for use of the Town Road Bridge Account. The funding process will be done before spring 2019. At this time, there is nothing further for the Town to do.

Supervisor Alfords told the Board that the Road Committee is currently evaluating road projects for 2019.

Treasurer’s Report

Treasurer Ken Warneke informed the Board that he had received a new three-year term, engagement letter from the Town’s CPA, Schlenner, Wenner & Associates. The Town has done business with Schlenner, Wenner for the past three years and Treasurer Warneke is satisfied with the quality of their work and the increase of their prices is reasonable. One item Treasurer Warneke wanted the Board to understand was the price difference should the Board decide to omit the MD&A, which is what he recommends. The additional paperwork is not necessary for the reporting required by the Office of the State Auditor. Treasurer Warneke also will be sending the final Fire Department JPA to Schlenner, Wenner for a quote to have the Fire Department audit performed as it is now a stand-alone entity. The Board agreed with the recommendation made by Treasurer Warneke. Motion/Second to accept the three-year engagement letter from Schlenner, Wenner & Associates, omitting the MD&A from the documents prepared by: Pflieger/Hofer. Approved by: Alfords, Aubol, Hofer, Leslie and Pflieger. Motion Prevailed.

Treasurer Warneke reviewed the Financial Statements with the Board and reported the cash balance of the Government Funds (excluding the escrow funds) as \$ 895,000. The elections cost the Town \$22,873 with a few more invoices to be received. He has purchased some 9-month CDs, at 2.1% interest and is waiting on the second tax disbursement which should be in our account by the December meeting. Motion/Second to approve the Treasurer’s report by: Leslie/Pflieger. All Supervisors present approved. Motion Prevailed.

Announcements

*The Town Board has been invited to celebrate the retirement of Ewald Petersen. A gathering will be held after the County Board of Commissioner’s meeting on December 18, 2018 in the County Board of Commissioner’s Chambers.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:25 pm by: Leslie/Hofer. All Supervisors present Approved. Motion Prevailed.

Accepted this 12th day of December 2018, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk