



REGULAR MEETING  
WEDNESDAY MARCH 13<sup>TH</sup>, 2019  
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm, on Wednesday March 13, 2019 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Supervisors Norm Leslie, Bob Hofer, Treasurer Ken Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, a newspaper reporter and two audience members were in attendance. Supervisors Larry Alfords and Steve Pflighaar were absent. Several Big Lake Fire Department members and their families also attended the meeting for a brief time.

#### **Approval of Meeting Agenda**

Motion/Second to accept the presented Agenda by: Hofer/Leslie. All present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

#### **Approval of Consent Agenda**

The Consent Agenda consists of: a) Approval Minutes – Regular meeting of 02/27/2019. b) Approval of the List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed.

#### **Big Lake Fire Department**

Chief Ken Halverson was present to recognize members for their years of service and introduce the newest members of the Department. Capitan Nick Fiester, celebrating retirement after 20 years of service, Capitan Tim Davis, celebrating 25 years of service and Assistant Chief Seth Hansen, celebrating 10 years of service. Seth was not present as he was attending the City Council meeting as a Council Member. Introductions were made to the newest members of the Department: Noel Krebs, Sam Hanson, Jeremy Kokesch, Justin Hattesoehl, and Jesse Hemauer. Member Terry Baxter was unable to attend, as he was working his primary job.

#### **Open Forum**

None

#### **Business from the Clerk**

Clerk Kimberly-Maas updated the Board with information on the 2019 Recycle Day event. A committee made up of representatives from the City of Big Lake, Town of Big Lake, and Orrock Township, along with Jason Warehime of Metro Appliance Recycling and Dave Lucas and Gabby Holman from the Sherburne County Zoning office met, last week. The focus of the event will now be entirely on recyclable materials. With the recent closure of Great River Energy's (GRE) processing/recycling plant in Elk River, many items are now considered solid municipal waste (MSW) and landfill material. Partial funding for the event is a reimbursement from the Select Committee on Recycling and the Environment (SCORE) program grant. The grant does not reimburse for collection of MSW. Committee members noted the goal has been to focus on recyclable items only and the closing of GRE makes it the appropriate time to turn away MSW. Mattresses and box springs will still be

accepted, as Becker Furniture World will provide a recycling service, making them SCORE grant eligible. There will be increased advertising to ensure residents are aware of the change. There will also be increased communication on how items may be properly disposed by residents, outside of the event. Pricing for most recyclable materials will remain unchanged from 2018, with the exception of mattresses and box springs which will increase, to offset the transportation fee to Becker Furniture World.

Clerk Kimberly-Maas presented to the Board an opportunity to donate to the Sherburne County History Center's annual fundraiser. Minnesota Statute § 138.053. allows the donation from Town Funds. Motion/Second to approve a two hundred dollars (\$200) donation to the Sherburne County History Center's annual fundraiser by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed.

#### **Business from the Board – Committee Reports/Updates**

Supervisor Leslie reported he attended the Big Lake Economic Development Authority (B.L.E.D.A) meeting where they appointed Alan Heidemann to fill Raeanne Danielowski's seat.

#### **Roads**

Town Engineer Ross Abel notified the Board that an advertisement announcing the acceptance of bids for the Town's 2019 road construction projects, will be posted next week. All bids will be opened on April 3<sup>rd</sup>, 2019 at the Town Hall. Township spring road restrictions should go into effect, next week, and signs will be posted within the Township. Treasurer Warnke noted that, annually, six (6) to ten (10) miles of Township roads should be maintained. Twelve (12) miles per year would be optimal, however, the budget does not allow that pace.

#### **Treasurer's Report**

Treasurer Warnke reviewed the Financial Statements and reported 2019 started with a beginning balance of \$1,497,014.33. The current cash balance of Government Funds (excluding escrow funds) at \$996,715. Total disbursements at \$398,855.24 and receipts at \$166,624.70, to date. The Road Fund has disbursements at \$163,759.14, receipts at \$91,306.40 with an ending balance of \$154,129.10. This season's budget for snow removal is \$65,000 and the ice control product and application is budgeted at \$75,000. So far this season invoices, for snow plowing, are approximately \$50,000, and ice control product and application, are approximately \$46,000. Treasurer Warnke reviewed the past nine (9) years' worth of plowing and ice control history. He also reviewed the proposed 2020 levy information. At the Annual Meeting, last night, the Finance Committee proposed the 2020 levy be set at \$1,938,000 with a tax rate of 22.22%. Treasurer Warnke shared a document he composed that gives a snapshot of where the Town's taxes, on an average home in the Big Lake School District, are spent. Motion/Second to approve the Treasurer's report by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

#### **Recess Regular Meeting**

Motion/Second to recess the Regular Meeting at 6:40 pm by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed.

#### **Call to Order Board of Canvass**

Chair Aubol called the Board of Canvass to order. Clerk Kimberly -Maas lead the oath the for the Board of Canvass members. The Board canvassed the March 12<sup>th</sup>, 2019 Township election results. Supervisor Seat 4; Bob Hofer 55 votes, Paul Krumrei 4 votes. Supervisor Seat 5; Norm Leslie 56 votes, two (2) write-ins. The question to move the Township elections to November; 45 yes, 10 no. The Township has 5085 registered voters, of which 51 came to the Town Hall to vote and 9 voted by absentee ballot. Supervisors Hofer and Leslie will take their oaths at the next Regular Board Meeting on March 27<sup>th</sup>, 2019.

**Adjourn Board of Canvass**

Motion/Second to adjourn the Board of Canvass and reconvene the Regular Board Meeting at 6:48 pm by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed.

**Adjournment**

Motion/Second to adjourn the Regular Meeting at 6:50 pm by: Leslie/Hofer. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 27<sup>th</sup> day of March 2019, by the Town of Big Lake Board of Supervisors.

\_\_\_\_\_  
Bruce Aubol, Chair

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Town Clerk