



REGULAR MEETING  
WEDNESDAY APRIL 24<sup>TH</sup>, 2019  
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday April 24, 2019 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Supervisor Norm Leslie, Bob Hofer and Larry Alfords, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, Sheriff Joel Brott, Marc Schneider and Lynn Waytashek from Sherburne County Planning and Zoning, County Commissioner Raeanne Danielowski, a newspaper reporter and seven audience members were in attendance.

#### **Approval of Regular Meeting Agenda**

Motion/Second to accept the presented Agenda with the change of the Fire Chief Report moving to item 5.a by: Leslie/Alfords. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

#### **Approval of Consent Agenda**

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 04/10/2019 and Board of Appeal and Equalization of 04/11/2019 b) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Hofer/Leslie. All present Supervisors approved. Motion Prevailed.

#### **Fire Chief's Report**

Chief Ken Halverson reported the Department responded to 14 calls in March. The Department responded to an active house fire call with five occupants, of which there were two survivors. Chief Halverson reported that the BLFD firefighters, Big Lake Police Department, Monticello Fire Department, and Emergency Medical Responders performed above and beyond expectation. The Department held a Critical Incident Stress Debriefing (CISD) for crews that responded to the call. Chief Halverson shared that the leading cause of death for First Responders is suicide and the Department is continually sharing/using resources for support and education to the Members. Last month's training was on bus extrication, the Department would like to thank Bob's Towing for providing the bus. April's training will be extrication on commercial vehicles. The Department recently upgraded the generators and lighting equipment on the trucks, at a substantial reduced cost. A couple benefits of the upgrade are the reduced weight of the generators/lights from 52-55 pounds to eight pounds and the new equipment does not get hot to the touch or emit high heat. This month the calls, to date, have been high with multiple calls resulting in citations being issued for burning of illegal materials. If law enforcement issues a citation, the Fire Department will issue an invoice for the call.

#### **Sheriff's Report**

Sherburne County Sheriff Joel Brott reviewed the 2018 Annual Big Lake Township's Call Report (attached to Minutes). The Sheriff's Department has reports of 2769 interactions with the public in the Township, which is

a slight decrease from 2017 to 2018. The criminal calls have remained consistent the last several years and have not raised additional concerns. The Sheriff's Department is fortunate to have a supportive Board of Commissioners and community. The Department is able to be proactive with the Drug Task Force (DTF) division significantly reducing drug activity in the County. Sheriff Brott shared that the expansion and renovations taking place at the Government Center and Sheriff's Department is in the final stage. The Sheriff's Department added a Criminal Intelligence Center (CIC), which will allow improved and enhanced communications and reciprocity with other agencies with the implemented records management system. The Department took part in the 3 ECHO Hostile Event Response multiple entity training. The goal of 3 Echo is to train and coordinate agencies for an optimal and unified response during an Active Shooter or Hostile Event Response crisis. Sheriff Brott shared that the Sheriff's Department has been successfully utilizing social media for announcements and education for the community.

### **Open Forum**

NONE

### **Business from the Clerk**

Clerk Kimberly-Maas introduced to the Board, Marc Schneider and Lynn Wayteshek from Sherburne County's Planning and Zoning Department to give a presentation on the recent Solar Farm Moratorium. The County Board passed a Six-Month Moratorium on Interim Use permit's (IUP) for Solar Farms and Solar Energy Systems, along Highway 10, 25 and 169 in the Townships of Big Lake, Livonia and Baldwin. The Moratorium will allow time to better evaluate how solar energy systems fit within the County. The Board requested a future meeting with Marc and Lynn to further learn and discuss how the Moratorium effects the Township.

Deputy Clerk Swenson requested Board's comments on an IUP for a small auto repair business in an accessory building at 18412 218<sup>th</sup> Avenue NW – Parcel ID 10-108-2300. The request for the IUP was supported with positive comments from multiple neighbors adjacent to and near the property. The Board has no concerns with the IUP request. Motion/Second to return favorable comments and recommend approval of the Interim Use Permit (IUP) for a small auto repair business in an accessory building at 18412 218<sup>th</sup> Avenue NW – Parcel ID 10-108-2300 by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

Supervisor Norm Leslie shared with the Board that the Personal Committee recommends that the Town hire a part-time maintenance/handyman for upkeep and projects, on an as-needed basis. Motion/Second directing the Personal Committee to proceed with the process to hire a part-time maintenance/handyman for upkeep and projects, on an as-needed basis by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Treasurer Warneke shared with the Board that he and the Clerk's attended the Minnesota Association of Townships (MAT) annual Town Law Class. The event was educational, and the handouts of presentations are available on the MAT website.

Treasurer Warneke reported that the Clerk's Office received the escrow check for the Two Rivers' Developers Agreement. He noticed that excavating equipment has been brought to the property, indicating work could begin soon.

Deputy Clerk Swenson requested the Board appoint a Supervisor to sit on the Big Lake Fire Department Relief Association's Board. Recently retired Supervisor Pflighaar, was the Town's representative. Supervisor Alfords nominated Chair Bruce Aubol to the position, with a second and closing nominations by Supervisor Hofer. Chair Aubol accepted the nomination and felt it was appropriate as he is on the Big Lake Fire Department Joint Powers Board. Motion/Second to appoint Chair Aubol to the Big Lake Fire Department Relief Associations Board by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

**Business from the Board – Committee Reports/Updates**

Supervisor Aubol reported he attended the Sherburne County Association of Townships (SCAT) meeting.

Supervisor Hofer reported he and the Road Committee performed the Spring Road Tour on April 16<sup>th</sup> and 17<sup>th</sup> and the findings will be discussed under the Roads Agenda item.

Supervisor Leslie reported that activities have been taking place for summer use as well as routine maintenance.

**Roads**

Supervisor Alford reported the results from the 2019 Spring Road Tour were a bit better than they anticipated. Areas of pot holes and other repairs were identified, as well as areas in need of sweeping to remove sand from the ice control product. Treasurer Warneke shared that after the all the snow and ice control final invoices are paid, they will discuss sealcoating projects.

**Treasurer’s Report**

Treasurer Warneke reviewed the Financial Statements with the Board and reported the cash balance of Government Funds (excluding the escrow funds) as \$807,774.95 Receipts \$145,969.95 and Disbursements \$591,665.41. Motion/Second to approve the Treasurer’s report by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed.

**Adjournment:**

Motion/Second to adjourn the Regular Meeting at 7:22pm by: Leslie/Alford. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 10th day of May 2019 by the Town of Big Lake Board of Supervisors.

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Bruce Aubol, Chair

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Town Clerk