



REGULAR MEETING
WEDNESDAY JULY 24, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday July 24, 2019 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Bob Hofer, Supervisors Norm Leslie and Larry Alford, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, Commander Steve Doran, a newspaper reporter and two (2) audience member were in attendance. Supervisor Dean Brenteson was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 07/10/2019. b) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Hofer/Alford. All present Supervisors approved. Motion Prevailed.

Sherriff's Report

July was a little bit busy with 165 calls, in the Township. There are no concerns for the Board.

Fire Chief's Report

Chief Ken Halverson reported the Fire Department responded to 22 calls in six (6) in the Town, 14 in the City, and one (1) in Orrock and one (1) mutual aid. 2019 has had over 130 calls, to date. This month's training was on Self Contained Breathing Apparatus (SCBA). The six (6) newest Members, hired in September 2018, will soon be released from their probationary period. The 2019 hiring campaign ended with 10 applications being submitted. Two (2) new Rapid Intervention Paks (RIT), which are designed to provide breathable air to a Firefighter in need, will be purchased to replace the aging-out RIT Pak. September 16, 2019 has been set as the delivery date for the new water tender (T2). August 3rd, 2019 will be the Big Lake Fire Department Relief Association's (BLFDRA) Annual Fundraising Dance. The Big Lake Fire Department's Open House will be October 13th, 2019.

Open Forum

NONE

Business from the Clerk

Clerk Kimberly-Maas requested the Board call for a Special Meeting of the Joint Powers Board at the City of Big Lake's Council Chambers on August 14, 2019 at 4:00 p.m. Motion/Second to call a Special Meeting of the Joint Powers Board at the City of Big Lake's Council Chambers on August 14, 2019 at 4:00 pm by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas requested the Board review and return comments, to Sherburne County, regarding the Preliminary Plat of Wheat Fields. The Board inquired about the Northern States Power (NSP) easement and overhead power lines that run through the property. Mr. Craig Wensmann of Bogart, Pederson & Associates, Inc. shared with the Board that he has been in communication with Xcel Energy, formerly Northern States Power, and that the original utility easement is sufficient for the overhead lines and should not interfere or cause concern with the presented Preliminary Plat. Motion/Second to reply to Sherburne County to recommend approval of the Preliminary Plat of Wheat Fields, returning favorable comments, and attaching Engineer Abel's letter (addressed to the Clerk Kimberly- Maas, dated July 23rd, 2019) by: Alfords/Leslie. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas requested the Board ratify the Town Hall projector and screen project. The project has been an ongoing discussion, which received verbal approval, to proceed with quote as presented. Motion/Second to ratify a purchase order from LELCH Audio Visual of \$6,243.99, for a ceiling mounted laser Epson projector, a wall mounted manual screen, cables, jacks and installation by: Alfords/Leslie. Approved by Supervisors Alfords, Aubol, Hofer and Leslie. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Aubol reported that he attended a Sherburne County Planning and Zoning Advisory Committee meeting at which they discussed the Solar Monomorium.

Supervisor Leslie reported the Eagle Scout project of the fire pit has been completed. Supervisor Leslie would like to publicly acknowledge and thank Supervisor Bruce Aubol for his time and assistance to help make Eagle Scout Projects possible and successful.

Supervisor Alfords would like to discuss inviting, Town resident, Dennis Wolbeck, to join the Parks Committee. Dennis was a candidate for the recently filled Supervisor Seat 1 position, after Supervisor Pflgebraar retired. Supervisor Alfords suggested to move the matter to the Personnel Committee for their review and recommendation. Motion/Second to move the matter to the Personnel Committee for their review and recommendation by: Alfords/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed.

Roads

Town Engineer Abel reported that the 2019 paving has been completed, and that the shoulder and turf restoration is in process. The Road Committee and Engineer Abel continue to investigate solutions to the Meadowbrook failing drain tile. Motion/Second to approve the pay warrant to ASTEC in the amount of \$613,092.33 by: Alfords/Leslie. Approved by Supervisors Alfords, Aubol, Hofer and Leslie. None opposed. Motion Prevailed.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding the escrow funds) as \$834,071.98, Total Disbursements at \$1,546,660.61, and Receipts at \$1,127,262.18. Total Balance including escrow funds of \$1,168,207.53. All funds are in a positive standing. He has no concerns. The Town Hall projector project will be paid from the capitol expense account. Motion/Second to accept the Treasurer's Report by: Leslie/Hofer. Approved by all present Supervisors. None opposed. Motion Prevailed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:43pm by: Leslie/Hofer. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 14th day of August, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk