



REGULAR MEETING
WEDNESDAY AUGUST 14, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 pm, on Wednesday August 14, 2019, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Vice Chair Bob Hofer, Supervisors Norm Leslie, Larry Alford, Dean Brenteson, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, and a newspaper reporter were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Hofer/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval Minutes – Regular meeting of 07/24/2019 b) Approval of the List of Claims & Payroll, c) Adopt Resolution 2019-08 Quarterly Zoning Ordinance Amendments, d) Adopt Resolution 2019-09 IGS CUP, e) Adopt Resolution 2019-10 Thelen Mechanical CUP, f) Adopt Resolution 2019-11 Cargill CUP by: Alford/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Open Forum

NONE.

Business from the Clerk

ITEM CONTINUED from July 10th, 2019 & May 22nd, 2019 Regular Board Meetings; Township property owner, Mr. Shane Berg (20446 156th Street NW), was not in attendance at tonight's meeting, did not send an alternate representative, or communicate he would be absent.* Clerk Kimberly-Maas presented to the Board Mr. Berg's Agenda Item of; Drainage & Supervisor business in Township – (no materials provided by Mr. Berg). Supervisor Larry Alford shared with the Board three (3) photos, he had taken. Photo 1 – end of Mr. Berg's culvert with plastic extension, Photo 2 – driveway of property across street from Mr. Berg, taken in the spring of 2019, Photo 3 - driveway of property across street from Mr. Berg, taken in August 2019, after a significant rainfall (2"). The photos indicate that proper drainage is occurring, there are no concerns and there is no need for Town action. Supervisor Alford also shared with the Board that he and Ken Warneke had met with Mr. Berg, earlier in the spring, at his property. During the conversation, Shane brought up his concern of the methods used to plow the cul-de-sac at the end of 156th St. NW. Supervisor Alford explained the Town's Snow and Ice Control Policy identifies cul-de-sacs as priority three roads. The vendor makes an initial pass with the large plow trucks, to ensure safe passage of the traveling public and smaller trucks return to finish clearing the snow. Regarding the topic of 'Supervisor business in Township', Mr. Berg did not provide details to the Clerk or Board. *Due to multiple requests from Mr. Berg to be placed on the Agenda, and with no attendance/representation by him, the

Board unanimously determined that in the future; “Open Forum” is the appropriate place for items brought forth from Mr. Berg.

Business from the Board – Committee Reports/Updates

Supervisor Alford reported he attended the Central Mississippi River Regional Planning Partnership (CMRP), formerly the Highway 25 Coalition. The group is now looking at growth patterns of the area to assist in the locating of a new crossing over the Mississippi river. Supervisor Alford and Ken Warneke also met with MNDOT HWY 10 and reviewed reduced conflict intersections being planned for HWY 10 between CSAH 43 and 194th Ave. NW. He also has been working with Supervisor Brenteson, Ken Warneke and Ross Abel on a few drainage projects in the Township.

Supervisor Brenteson shared that he, along with the other Town Supervisors and Staff, hosted and attended the Minnesota Association of Township (MAT) District 7 Annual Meeting, at our Town Hall. There was a total of 77 Township and MAT representatives. Senator Mary Kiffmeyer, a Big Lake Township resident, updated the group on Legislative topics and answered questions. Next year, Wright County will host the MAT District 7 Annual Meeting.

Supervisor Aubol notified the Board that the upcoming Sherburne County Planning and Zoning Advisory Committee meeting will have Agenda Items that do not pertain to or are a concern for the Town. He has communicated with their Chair that he will not be able to attend and believes that his Alternate does not need to attend in his place.

Roads

Town Engineer Ross Abel shared that the overlay projects are nearing completion. Shouldering and seeding will follow. The drainage improvement project at 159th Street and 227th Avenue in Birch Lake Beach is marked for the Road Committee to review to discuss an action plan with affected residents. Supervisor Alford also shared with the Board an exploratory bore in Woodland Hills, for possible organic matter decomposing under the road, will take place.

Ross informed the Board he had created new specifications to resolve the drainage concerns in Meadowbrook. He asked for authorization to let the specifications out for quotes. Motion/Second to request quotes for the Meadowbrook Drainage specifications presented: Hofer/Aubol. Approved by all present Supervisors. None opposed. Motion Prevailed.

The Town has been given verbal permission, from Mr. Leander Schlosser to use a portion of his property 15945 – 227th Ave. NW, (PID#10-102-2320) for drainage. Mr. Schlosser would like the dirt that is removed, as well as the wood from the tree that will also need to be cut down. Ross will be working to write the easement description and draw the easement area. The Easement Agreement will be written, once the description and drawing are complete. Once the agreement is drafted, it will be signed and recorded. Once the cement “gutter” is installed the rest of the road will receive bituminous.

Treasurer’s Report

Treasurer Warneke asked the Board to approve an additional claim, which is to pay the Town’s 2019 Highway 25 Coalition dues.

Motion/Second to approving 2019 Highway 25 Coalition dues by: Alford/Leslie. Approved by: Alford, Aubol, Brenteson, Hofer and Leslie. None opposed. Motion Prevailed.

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding the escrow funds) of \$ 930,055.83, Total Disbursements at \$1,588,894.96 and Receipts at \$1,265,480.38. Including escrow funds Total Balance of \$1,398,640.58. The escrow fund for the Central Mississippi River Regional Planning Partnership (CMRP), formerly the Highway 25 Coalition has increased as the Members are submitting payment for their 2019 dues. He has no concerns. Motion/Second to accept the

Treasurer's Report by: Hofer/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:47pm by: Leslie/Hofer. Approved by all present Supervisors. None opposed. Motion Prevailed.

Accepted this 28th day of August 2019, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest:

Brenda Kimberly-Maas, Town Clerk