



REGULAR MEETING
SEPTEMBER 11, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm on Wednesday September 12, 2019, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Vice Chair Bob Hofer, Supervisors Norm Leslie, Larry Alford, Dean Brenteson, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, a newspaper reporter and two (2) in the audience were present.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hofer. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: **a)** Approval Minutes – Regular meeting of 08/28/2019 **b)** Joint Resolution 2019-04 – Conveyance of Big Lake Industrial Park East (BLIPE) Land to Town and City **c)** Set Joint Powers Meeting – September 25, 2019 at 4:00pm – Big Lake City Hall Council Chambers **d)** Approval of the List of Claims & Payroll by: Alford/Hofer. Approved by all present Supervisors. None opposed. Motion Prevailed.

Open Forum

Resident Bret Collier, 22549 172nd Street NW (Rosewood Estates Second Addition), addressed the Board regarding the ice control product applied to the Township's roads. Mr. Collier inquired as to why 100% road salt was not used instead of sand. He was wondering if cost was the factor that determines the ice control products to use. At previous Open Forums, Mr. Collier expressed his concern that the sand stays on the road surface and can interfere with his motorcycle tire grip, during the riding season. Treasurer Warneke informed Mr. Collier that a mixture of 20% salt and 80% sand is applied, on areas of ice concern, throughout the Township. Supervisor Alford commented that road salt can be damaging killing vegetation and salt chemicals can flow into surface and ground water impacting aquifers, wells, drinking water. The Road Committee has taken into consideration factors such as, the ineffectiveness of salt at lower temperatures, sand's ability to increase tire traction, research and experience, to determine that the 20% salt and 80% sand mixture is an appropriate ice control product for the Township's roads.

Business from the Clerk

Clerk Kimberly-Maas presented to the Board a request from Sherburne County to review and comment on a Simple Plat application for the proposed Gullickson Addition, 10-110-1100. Today, Town Engineer Ross Abel submitted his letter of recommendation to Sherburne County and the Town. He recommends the proposed plat be TABLED until all of the County's requests are complete, specially submission of the property's soil chemistry report. Motion to TABLE review and comments on the proposed Simple Plat of Gullickson Addition, 10-110-1100, until Sherburne County's requests are fulfilled by: Alford/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board Joint Resolution 2019-05 ~ Orderly Annexation of Parcel 10-120-3400 to the City of Big Lake. The property is located near the intersection of County Road 43 and Highway 10, which is surrounded by City of Big Lake jurisdiction. Treasurer Warneke added it is also included in the Orderly Annexation Agreement of 1992, between the Town and City. Chair Aubol indicated that it is the Town's policy to abide by an annexation request, when submitted by the property owner. Motion to approve Big Lake City Council and Big Lake Town Board Joint Resolution 2019-05 ~ Orderly Annexation of the Land to the City of Big Lake of 10-120-3400 by: Leslie/Hofer. Approved by all present Supervisors. None opposed. Motion Prevalled.

Deputy Clerk Swenson shared with the Board that the annual Dog Vaccination Clinic, on September 07, 2019 was a success. The clinic was held at the Town Hall, is hosted by the Town and City with services provided by Barrington Oaks Animal Hospital and volunteers from Knights of Columbus. She reported that the coordination and team work between Barrington Oaks staff and volunteers was impressive, efficient and cheerful. Attendees commented that they were thankful for the opportunity to receive reduced rate dog vaccinations. The Town issued three (3) lifetime dog licenses. Deputy Clerk Swenson would like to thank Barrington Oaks Animal Hospital and the volunteers from Knights of Columbus, as their time and contribution to the Community was substantial. Next year the Clinic is tentatively planned for September 12, 2020.

Business from the Board – Committee Reports/Updates

Supervisor Alford reported that the road projects are progressing with no updates or concerns.

Supervisor Aubol reported that the storm winds on September 02, 2019 resulted in downed trees and branches. He shared that he received a phone call from a Township resident on 182nd Avenue NW expressing his appreciation for the fast response and clean up of a tree. The tree had fallen from the Town's Right of Way (ROW) and was laying across and blocking his driveway access. The event was responded to by Treasurer Warneke and Driveway Services (vendor). Supervisor Aubol also shared that he and Big Lake City Administrator Clay Wilfahrt, attended a Big Lake Fire Department Officer's Meeting and toured the Department. The monthly meeting is an opportunity for the Fire Chief, Assistant Chief, and five (5) Captains to discuss, plan and debrief. Supervisor Aubol stated that he and Mr. Wilfahrt were enlightened and increased their knowledge of the Department. Supervisor Aubol would like to suggest Town and City elected officials and their staff, to tour and learn also. He also noted that, prior to the meeting, he didn't realize how much the Members of the BLFD do and we owe them gratitude of great thanks for all the efforts they put out for our community.

Supervisor Leslie reported that he attended the Big Lake Economic Development Authority (BLEDA). He believes that this will be the last meeting for the Town to attend, however, he requested that he still receive their communications. Ceasing the Town's attendance to the Committee is due to a Motion on June 25, 2019, by the Joint Powers Board (JPB) of the Big Lake City Council and Big Lake Township Board, to approve BLEDA's recommendation to convey the Title of the Big Lake Industrial Park East land from BLEDA to the City and Town. The conveyance will streamline the sale process saving time and finances, for all entities involved. The JPA Joint Resolution 2019-04 – Conveyance of Big Lake Industrial Park East (BLIPE) Land to Town and City is in tonight's Consent Agenda. Supervisor Leslie also reported that a 'work-day', at Big Lake Township's Lions Park, is scheduled for Saturday September 21, 2019. Also, at the Town Hall/Lions Park, the outdoor lighting projects to brighten the flag pole and dog park/playground area have been completed.

Roads

Town Engineer Ross Abel shared that the Meadowbrook Drainage project DRAFT Easement Document and sketches have been forwarded to Town Attorney, Peter Tiede, for his review. The general contractor, Coleman Construction, has the Service Agreement in the amount of \$9452.82 to review, sign and return to the Town. Mr. Abel received approval from the United States Army Corps of Engineers on September 09, 2019. The Town should receive the formal written approval in approximately three (3) weeks.

Treasurer Warneke updated the Board on the Ranch Road culvert replacement project's tentative construction schedule, which was presented at the projects Preconstruction Meeting on September 10, 2019. It is anticipated that there will a span of three (3) to five (5) hours, which there will be an electrical power outage. As the project is in partnership with Sherburne County, they will continue to manage the details and keep the Road Committee updated.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding the escrow funds) as \$ 930,055.83 Total Disbursements at \$1,588,894.96 and Receipts at \$1,265,480.38. After the final payment check for the 2019 road projects, is cashed, the Road Fund will be overdrawn, which was anticipated after the high expenses of the 2018-2019 winter road snow removal, ice control, spring road sweeping and discarding of sand. Motion to accept the Treasurer's Report by: Hofer/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Announcements

Clerk Kimberly-Maas shared with the Board that they are invited to the Options, Inc. 40th Anniversary Open House, in October.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:57pm by: Leslie/Hofer. Approved by all present Supervisors. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 25th day of September 2019, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk