



REGULAR MEETING
WEDNESDAY SEPTEMBER 25, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday September 25, 2019 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Bob Hofer, Supervisors Norm Leslie, Dean Brenteson and Larry Alfords, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, and a newspaper reporter.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 09/11/2019. b) Approve List of Claims & Payroll. c) Call for Joint Community Meeting – Thursday January 16, 2020 6:00pm at Big Lake City Council Chambers. Motion/Second to Approve Consent Agenda by: Hofer/Brenteson. All present Supervisors approved. Motion Prevailed.

Fire Chief's Report

Chief Ken Halverson reported the Fire Department responded to 19 calls, two (2) in the Town, 12 in the City, and two (2) in Orrock and three (3) mutual aid. This month's training was on Self Contained Breathing Apparatus (SCBA) and on-scene entanglement training. One of next month's training sessions will be on optimizing teamwork between responding agencies, when a helicopter is necessary. Two (2) new members have been hired and will start training. The Fire Department obtained an emergency response boat, utilizing the Federal surplus program. The boat will be used by the BLFD, Big Lake Police Department and available to other local first response agencies. The boat will be stored at the fire station. The new water tender, T2, will be picked up at the end of this week. Chief Halverson would like to thank Lake Liquors for the fundraising campaign they promoted for the Department. The Big Lake Fire Department's Open House will be October 13th, 2019 from 11am to 2pm.

Open Forum

NONE

Business from the Clerk

Clerk Kimberly-Maas presented to the Board the Developers Agreement between the Town and Riverside Development Company of Princeton, for a proposed plat known as Wheat Fields 10-108-1200. Motion/Second to accept the Developers Agreement between the Riverside Development Company of Princeton and the Town of Big Lake, for a proposed plat known as Wheat Fields 10-108-1200, CONTINGENT upon Sherburne County approving the Preliminary Plat and all financial securities and fees, have been satisfied by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas informed the Board that the current Dog Control Officer, Patty Salzwedel of Monticello Animal Control, will be reducing her hours and no longer provide service. Animal Control Officer Ms. Randi Smelser, has taken over the clients and management of the City of Monticello Impound Facility. Service to the Town will not change as Ms. Smelser has already been assisting Ms. Salzwedel, with the Town's dog control needs. Clerk Kimberly-Maas presented to the Board a contract between Randi Smelser DBA: Monticello Animal Control and the Town. Motion/Second to accept the dog control service contract between Randi Smelser DBA: Monticello Animal Control and the Town of Big Lake for weekday dog control response from 8:00am to 5:00pm by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board an Encroachment Agreement for David and Tracy Ford at 22212 183rd Street NW – 10-502-0215. The Fords are requesting to obtain rights to encroach upon the Town's drainage easement to install an inground pool, cement deck and fencing. Motion/Second to approve Encroachment Agreement for David and Tracy Ford at 22212 183rd Street NW – 10-502-0215 to install an inground pool, cement deck and fencing within the Town's drainage easement by: Brenteson/Alfords. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board a Temporary Construction Access Easement and a Permanent Drainage and Utility Easement between Matthew and Jennifer Beck at 20951 145th Street NW – 10-542-0210 Lot 2, Block 2 in Meadowbrook and the Town. The Town needs to repair and improve the drainage structure within the Beck's property. Motion/Second to approve a Temporary Construction Access Easement and a Permanent Drainage and Utility Easement between Matthew and Jennifer Beck at 20951 145th Street NW – 10-542-0210 Lot 2, Block 2 in Meadowbrook and the Town of Big Lake by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas present to the Board a Temporary Construction Access Easement and a Permanent Drainage and Utility Easement between Matthew and Elsa McCline at 21011 145th Street NW – 10-542-0210 Lot 3, Block 2 in Meadowbrook and the Town. The Town needs to repair and improve the drainage structure within the McCline's property. Motion/Second to approve a Temporary Construction Access Easement and a Permanent Drainage and Utility Easement between Matthew and Elsa McCline at 21011 145th Street NW – 10-542-0215 Lot 3, Block 2 in Meadowbrook and the Town of Big Lake by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas present to the Board a Temporary Construction Access Easement and a Permanent Drainage and Utility easement between Leander Schlosser at 15945 227th Ave NW – 10-103-2325 - Government Lot 4, Section 2 and the Town of Big Lake. The project will consist of installation of a drainage structure and for the permanent flow of water. Motion/Second to approve a Temporary Construction Access Easement and a Permanent Drainage and Utility easement between Leander Schlosser at 15945 227th Ave NW – 10-103-2325 - Government Lot 4, Section 2 and the Town of Big Lake by: Alfords/Leslie. All Supervisors present approved. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Aubol reported he attended a Sherburne County Planning and Zoning Advisory Committee meeting, at which they the discussed multiple solar garden permit applications. It appears that many areas in the County have been adding solar gardens, especially along County Road 8. The increase is presumed to be because farmers/land owners received greater financial gains with solar gardens than live crops. The majority of the proposed solar garden projects are for (1) megawatt facilities.

Supervisor Leslie reported that the first week in October is deemed "industrial week" in the community. There will be an emphasis to spotlight various industrial business with tours open to the public. The vacant Industrial Park parcels, that are jointly owned by the Town and City, will be heavily promoted for sale in the upcoming weeks.

Roads

Treasurer Warneke shared several photos from the Ranch Road culvert project, that he had taken previously in the day. The project was a success and will provide enhanced water drainage and greatly reduce the chance of water overflowing onto the road surface.

Town Engineer Abel reported that project replacing crushed drain tile, in Meadowbrook is progressing and he is expecting a phone call from Coleman Construction, the vendor for the project. The easements from the two (2) property owners, are an Item under the Clerk’s Business this evening, and will enable to the project to proceed.

Supervisor Alford reported that drainage improvement project at the intersection of on 227th Avenue NW and 159th Street NW is progressing. The easement from the property owner, is an Item under the Clerk’s Business this evening, and will enable to the project to proceed. The completed project will increase drainage, especially during the spring snow melt, and reduce formation of ice patches.

The 2019 Fall Road Tour is set for October 1st at starting at 7:30. Residents are invited to participate or bring forth road concerns, for review. The Township road vendor is currently mowing and clearing brush from the right of ways (ROW), as this year has an overabundance of grass, bush and tree growth. Crack filling, pot hole repairs and sign maintenance tasks are also still taking place. Treasurer Warneke reported that he ordered crack fill tar and road striping paint for 2020 road projects.

Treasurer’s Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding the escrow funds) as \$662,680.34, Total Disbursements at \$1,878,603.80, and Receipts at \$1,287,813.73. Total Balance including escrow funds of \$1,158,214.85. The 2019 road project payments have been processed, thus the Road Fund is overdrawn, until December when the Town will receive its second tax settlement. The final payment for the Fire Department’s new water tender (T2) was included in today’s claims list. Treasurer Warneke has no concerns. Motion/Second to accept the Treasurer’s Report by: Hofer/Alford. Approved by all present Supervisors. None opposed. Motion Prevailed.

Announcements:

The Sherburne County Historical Society will hold a fundraiser Saturday October 12th at 6:00pm, at the Pebble Creek Golf Course.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:04pm by: Leslie/Hofer. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 09^h day of October, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk