



REGULAR MEETING
WEDNESDAY OCTOBER 09, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday October 09, 2019 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Bob Hofer, Supervisors Norm Leslie, Dean Brenteson and Larry Alford, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson and Town Engineer Ross Abel were present.

Approval of Meeting Agenda

Clerk Kimberly-Maas requested an addition to ANNOUNCEMENTS; Item 10.c Big Lake Fire Department's 2019 Open House. Motion/Second to accept the amended Agenda by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the amended Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting of 09/25/2019. B) Approval of Joint Powers Board Minutes of 09/25/2019. C) Acknowledge Receipt of Annual Meeting Minutes DRAFT. D) Adopt Resolution 2019-12 Adoption of County Zoning Ordinance Amendments – 236, 237, 239 & 240. E) Approve List of Claims & Payroll. F) Acknowledge receipt of notification of Public Hearing – Annexation by Ordinance to be held on November 13, 2019 at 6:00PM, in City of Big Lake Council Chambers. Motion/Second to Approve Consent Agenda by: Hofer/Brenteson. All present Supervisors approved. Motion Prevailed.

Open Forum

NONE

Business from the Clerk

Clerk Kimberly-Maas requested the Board establish a new Official Newspaper for Town Notices. The current designated official newspaper, West Sherburne Tribune, has permanently ended its circulation. Motion/Second to designate the Elk River Star News and The Becker Citizen-Tribune as the Official Town of Big Lake Newspapers for all Legal and Public Notices by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Alford will report under Roads.

Supervisor Brenteson shared that he had the opportunity to see the Big Lake Fire Department's new water tender (T2). He expressed that it is a very impressive piece of equipment. He believes it is a great addition and will be good for the Community and Fire Fighters it serves.

Supervisor Aubol reported he attended a Sherburne County Planning and Zoning Advisory Committee Meeting, at which they did not have a quorum, therefore no Motions or Recommendations were passed. The meeting was beneficial to gather consensus of the Board. Supervisor Aubol also attended a Big Lake School Community Education Meeting. It was the first meeting of this season, at which they recapped last year's activities and reviewed the upcoming plans. There will be a spring music production, a performance by the Looney Lutherans, and a multitude of other events and community opportunities. The programs are growing and serving many more people every year. Supervisor Aubol acknowledged that the Independent School District (ISD) #727 school buildings are continually in use, to accommodate multiple community events and activities.

Supervisor Leslie reported that during the Big Lake Industrial Week, he had the opportunity to tour Industrial Molded Rubber Products, located in the Big Lake Industrial Park East. The business has 35 employees and runs two (2) production shifts. He shared that he found it interesting that there is such a wide variety of customers served, with very different product needs, being fulfilled by the local business. He also reported that he and Don Kampa are almost done with the tasks to prepare the Big Lake Township's Lions Park for winter. The sporting nets will be taken down and stored, as weather dictates.

Roads

Supervisor Alford reported the work is in progress. With the recent large amounts of rainfall, a temporary trench has been dug to help drain water. Town Engineer Abel reported that he expects a flurry of activity, next week.

Town Engineer Abel reported that he is currently receiving vendor quotes for the drainage improvement project at the intersection of on 227th Avenue NW and 159th Street NW, near Birch Lake. He is expecting to present the quotes at the next Town Meeting on October 23rd and for the project to be completed by the end of October to early November.

The Final Pay Application to ASTEC, for the 2019 road construction projects, has been executed and is in the signature obtaining phase. The project included the joint 229th Avenue NW project with Orrock, therefore signatures from their Engineer and Board Chairman are required.

Supervisor Alford reported that the Road Committee completed the 2019 Fall Road Tour. They found that the road surfaces are primarily in good shape. However, this past summer has produced an overabundance of grass, bush and tree growth in the Right of Ways (ROW). Treasure Warneke completed the, Identified Road Tasks Maps, and they are ready for the road vendor to pick up.

Town Engineer Abel and Supervisor Alford reported that the Town's water quality catch basins are being monitored and will be cleaned, as necessary. The Town has catch basins in Birch Lake Beach, Rivercrest Farms Second Addition and Ewings River Springs. The most recent water quality project, on 224th Avenue NW in Birch Lake Beach, was completed in cooperation with Sherburne County Soil and Water Conservation District (SWCD) and results of grant funding.

Treasurer's Report

Treasurer Warneke presented the preliminary 2020 Net Tax Capacity and Market Value information, received from the Sherburne County Auditor/Treasurer. Countywide, there is a preliminary 6.23% increase in Net Tax Capacity and a 7.16% increase in Total County Taxable Market Value. Big Lake Township has a preliminary Tax Rate Net Tax Capacity of \$8,773,022, a 7.6% increase from 2019. Taxable Market Value of \$855,377,228, a 7.8% increase from 2019. The average Tax Rate of 22.60%, a 9.1% increase from 2019.

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding the escrow funds) at \$646,698.14, Total Disbursements at \$2,075,827.30 and Receipts at \$1,717,549.65. Total Balance including escrow funds at \$1,138,736.68. The Road Fund is overdrawn until December, when the Town will receive its second tax settlement. He will process the fourth quarter and final 2019 payment to the Big Lake Fire Department. Treasurer Warneke has no concerns. Motion/Second to accept the Treasurer's Report by: Alford/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Announcements:

The Sherburne County Association of Townships (SCAT) will hold its quarterly meeting on October 16th at 6:30pm, in the Sherburne County Historical Society Building.

The Town Board Supervisors and Staff are invited to Boy Scouts of America Eagle Scout Noah Hart's Court of Honor on October 26, 2019. Noah's Eagle Scout Project was the renovation and improvement to the bonfire area at the Big Lake Township's Lions Park this past summer.

The Big Lake Fire Department's Open House will be on Sunday October 13th, 2019 from 11am to 2pm.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:46pm by: Leslie/Hofer. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 23^h day of October, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk