



REGULAR MEETING
WEDNESDAY NOVEMBER 13, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday November 13, 2019 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Bob Hofer, Supervisors Norm Leslie, Dean Brenteson and Larry Alfords, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Sherburne County Sheriff's Department Commander Doran and six (6) audience members were in attendance.

Approval of Meeting Agenda

Supervisor Brenteson requested to REMOVE ITEM E. Revised Central Mississippi River Regional Planning Partnership (CMRP) Joint Powers Agreement (HWY 25), from under Business from the Clerk. Clerk Kimberly-Maas requested to REMOVE ITEM F. Authorize Plow Agreement for Two Rivers Development, from under Business from the Clerk. Motion/Second to AMEND the Agenda as stated above by: Hofer/Brenteson. All present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the AMENDED Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 10/23/2019 and AMENDED Minutes of 10/09/2019. b) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Hofer/Brenteson. All present Supervisors approved. Motion Prevailed.

Open Forum

NONE

Sherburne County Sheriff's Report

Commander Doran reported the Sheriff's Department responded to 139, in the Town. He has no concerns to report.

Business from the Clerk

Clerk Kimberly-Maas presented to the Board an Interim Use Permit (IUP) application for a Medium Contractor's Yard from Mr. Nate Dittbenner and Mr. Ty Halvachek, owners of Rotz Septic and Excavating Incorporated for 10-134-3200 PARCEL A ~ 16713 County Road 14 NW. Motion/Second to recommend approval with favorable comments to Sherburne County by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board a Temporary Construction Access Easement between, Jeremy and Sandra Rebrovich 20950 145th St NW – 10-542-0110 Lot 2, Block 1 in Meadowbrook and the Town. Motion/Second to approve a Temporary Construction Access Easement between Jeremy and Sandra Rebrovich 20950 145th St NW – 10-542-0110 Lot 2, Block 1 in Meadowbrook and the Town of Big Lake by: Hofer/Brenteson. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board a Permanent Construction Access Easement between, Jeremy and Sandra Rebrovich 20950 145th St NW – 10-542-0110 Lot 2, Block 1 in Meadowbrook and the Town. Motion/Second to approve a Permanent Construction Access Easement between Jeremy and Sandra Rebrovich 20950 145th St NW– 10-542-0110 Lot 2, Block 1 in Meadowbrook and the Town of Big Lake by: Brenteson/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board the Joint Maintenance Agreement for 229th Avenue NW, between the Town of Orrock and the Town of Big Lake. Supervisor Alford updated the Board on recent road construction work on 229th Avenue NW and the new proposed agreement. The agreement, currently in place, rotates on a five (5) year cycle, stating the responsible Town for maintenance. The new proposed agreement will divide 229th Avenue NW between each entity ~ Orrock Township Segment will be the portion of 229th Avenue NW which will be maintained using Orrock's Road Standards, commencing at County Road 43, proceeding in a westerly direction and terminating at the centerline of 170th Street NW. Big Lake Township Segment will be the portion of 229th Avenue NW which will be maintained using Big Lake's Road Standards, commencing at the centerline of 170th Street NW, proceeding in a westerly direction and terminating at 228th Avenue NW. Motion/Second to approve the Joint Maintenance Agreement for 229th Avenue NW, between the Town of Orrock and the Town of Big Lake by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Alford reported that the 2019 Road Construction projects have been completed for the season. The Right of Ways (ROW) are in the process of being cleared of brush, trees and over hanging branches.

Supervisor Brenteson shared that he attended the Central Mississippi River Regional Planning Partnership (CMRP), *formerly Highway 25 Coalition*, Special Meeting. The meeting was productive and educational, focusing on land and commercial development in areas that could potentially hold the new bridge, that crosses over the Mississippi River. Treasurer Warneke added that the Coalition has requested, of the Town (serving as fiscal agent), to increase the details and change the format of the project's financial reports. Treasurer Warnke will work with the Coalition to compose the desired reports.

Supervisor Aubol attended a Big Lake School Community Education Meeting. There will be a spring High School music production of Spamalot, a performance by the Looney Lutherans, and a multitude of other events and community opportunities. Supervisor Aubol acknowledged that the Independent School District (ISD) #727 school buildings are continually in use, to accommodate multiple community events and activities.

Supervisor Leslie reported that the Big Lake Township's Lions Park has been winterized. And the current refuse collection procedure, throughout the park, will need to be revised. Supervisor Leslie is also investigating to update the playground area, to better accommodate HAVA guests.

Roads

Town Engineer Abel reported that drainage project in Meadowbrook is progressing and he is expecting the winter weather will stop progress, shortly.

Supervisor Alford reported that drainage improvement project at the intersection of on 227th Avenue NW and 159th Street NW (Birch Lake area) has been stopped until next spring.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding the escrow funds) as \$528,182.51, Total Disbursements at \$2,026,152.47, and Receipts at \$1,300,864.57. Total Balance including escrow funds of \$1,014,261.73. This past season the overlay projects needed to be reduced to help cover the increased cost of the 2018-2019 ice control product/application, sweeping and disposal. Treasurer Warneke has no concerns. Motion/Second to accept the Treasurer's Report by: Hofer/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed.

Announcements:

Minnesota Association of Township's (MAT) update letter requesting feedback for upcoming education requests and announcing they are hiring trainers for the Clerk and Treasurer position/responsibilities.

The 2nd planning meeting to update the Sherburne County Multi-hazard Mitigation Plan (MHMP) Tuesday, December 17th from 10:00 am – 12:00 pm at the Sherburne County Sheriff's Office in the Emergency Operations Center (EOC).

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:40pm by: Leslie/Hofer. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 11th day of December, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest:

Brenda Kimberly-Maas, Town Clerk