



REGULAR MEETING  
WEDNESDAY FEBRUARY 12TH, 2020  
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday February 12<sup>th</sup>, 2020, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chair Bruce Aubol, Supervisors Norm Leslie, Dean Brenteson and Larry Alfords, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, seven (7) audience members, were present. Vice-Chair Bob Hofer arrived at 6:02pm.

#### **Approval of Meeting Agenda**

Treasurer Warneke requested to Strike Item 11 - Board of Audit, as it will be present at the next Regular Town Board Meeting on February 26, 2020. Motion/Second to accept the presented Agenda, Striking Item 11 by: Leslie/Brenteson. All present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

#### **Approval of Consent Agenda**

The Consent Agenda consists of: A) Approval of Minutes; Regular Meeting of 01/22/2019. B) Approve List of Claims & Payroll 02/12/2020. C) Approve Presidential Nomination Primary (PNP) Election Judges D) Call for Special Joint Meeting – Saturday February 22, 2020 8:00AM, at Big Lake Fire Department, for purpose of discussing the BLFD Strategic Plan. Motion/Second to Approve Consent Agenda by: Alfords/Brenteson. All present Supervisors approved. Motion Prevailed.

#### **Open Forum**

NONE

#### **Big Lake Economic Development Authority (B.L.E.D.A) UPDATE – Hanna Klimmek**

Hanna Klimmek, the Community Development Director, for the City of Big Lake, updated the Board on the 2019 economic developments and activities within the City.

#### **Business from the Clerk**

Clerk Kimberly-Maas requested the Board review and return comments to Sherburne County, regarding the Final Plat of Wheat Fields 10-108-1200. Motion/Second to reply to Sherburne County recommendation of approval of the Final Plat of Wheat Fields 10-108-1200, contingent upon a signed Developer's Agreement, posting of securities (fees and escrow), and meeting all of Sherburne County's requirements by: Aubol/Leslie. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas requested the Board approve Resolutions Authorizing Contract with Interested Officers Under M.S. § 471.88 Subdivision. 5.

Resolution 2020-01 – Dean Brenteson - Motion/Second to approve Resolution 2020-01 by: Alfords/Leslie. Approved by Supervisors Alfords, Aubol, Hofer and Leslie. Supervisor Brenteson abstained. Motion Prevailed.

Resolution 2020-02 – Larry Alfords - Motion/Second to approve Resolution 2020-02 by: Aubol/Brenteson. Approved by Supervisors Aubol, Brenteson, Hofer and Leslie. Supervisor Alfords abstained. Motion Prevailed.

Resolution 2020-03 – Bruce Aubol - Motion/Second to approve Resolution 2020-03 by: Brenteson/Alfords. Approved by Supervisors Alfords, Brenteson, Hofer and Leslie. Supervisor Aubol abstained. Motion Prevailed.

Resolution 2020-04 – Bob Hofer - Motion/Second to approve Resolution 2020-04 by: Leslie/Brenteson. Approved by Supervisors Alfords, Aubol, Brenteson and Leslie. Supervisor Hofer abstained. Motion Prevailed.

Resolution 2020-05 – Norm Leslie - Motion/Second to approve Resolution 2020-05 by: Alfords/Hofer. Approved by Supervisors Alfords, Aubol, Brenteson and Hofer. Supervisor Leslie abstained. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board Resolution 2020-06 Snow and Ice Control Policy, to supersede the current Snow and Ice Control Policy. The new Policy's revisions move several roads, to the Priority One list from the Priority Two list. Motion/Second to approve Resolution 2020-06 Snow and Ice Control Policy by: Aubol/Brenteson. All Supervisors present approved. Motion Prevailed.

#### **Business from the Board – Committee Reports/Updates**

Supervisor Aubol reported that he attended the Big Lake Community Education Advisory Council Meeting. There are multiple activities planned, for the Community; a play performed by the Looney Lutherans with option of lunch on March 14<sup>th</sup>, 2020, Donkey Basketball, a game of basketball while players ride donkeys on April 21<sup>st</sup>, 2020, and a School Musical on April 24<sup>th</sup>, 2020.

#### **Township Roads**

Supervisor Alfords reported that Engineer Ross Abel of Landform has retired. The Road Committee will be researching and discussing options to replace his services. The Road Committee will present its findings, to the Board, at a future meeting. Supervisor Alfords also commented that he has been out driving the Town's roads, as well as the surrounding community's roads, and they all are facing the same issues with areas of snowpack and spots of ice.

#### **Treasurer's Report**

Treasurer Warnke presented the 2020 budget, that the Finance Committee reviewed and redefined, earlier this week. The budget reflects the levy approved at the 2019 Reconvened Annual Meeting. The budget is predicted to increase the Town's cash reserves by \$72,426.00. This year with five (5) Elections, the Election budget will need to be increased, as well as the Administration budget. The Road budget may need to do internal borrowing or borrow from outside sources. Portions of the 80 miles worth of Township's roads need attention. \$700,000 has been budgeted for overlays and \$100,000 for sealcoating. In 2019 the sealcoating budgeted funds were used to cover the overspending of snow removal, ice control product and application, spring sweeping and disposal of sand. Supervisor Alfords commented that the Sherburne County initiated road swap of 209<sup>th</sup> Avenue for County Road 79 will require approximately \$300,000 of the overlay budget. The road swap will be of benefit to the Town, as the daily vehicle count on County Road 79 is approximately 300 and the approximate daily vehicle count on the Town owned 209<sup>th</sup> Avenue is 1,500. Motion/Second to approve the 2020 Town of Big Lake budget by: Hofer/Alfords. Approved by all present Supervisors. None opposed. Motion Prevailed.

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of Government Funds (including escrow funds) at \$1,721,612.18, Total 2020 Disbursements at \$283,993.56 and 2020 Receipts at \$88,755.60. Treasurer Warneke has no concerns. Motion/Second to accept the Treasurer’s Report by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Treasurer Warneke reported that the Board of Audit will be presented at the next Regular Town Board Meeting on February 26, 2020.

**Announcements:**

All four (4) Township Precincts will hold the Presidential Nomination Primary Election on March 3<sup>rd</sup>, 2020. Voting polls open 7AM-8PM.

**Adjournment:**

Motion/Second to adjourn the Regular Meeting at 6:45pm by: Leslie/Hofer. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 26<sup>h</sup> day of February 2020 by the Town of Big Lake Board of Supervisors.

\_\_\_\_\_  
Bruce Aubol, Chairman

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Town Clerk