



REGULAR MEETING
WEDNESDAY MARCH 11, 2020
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm, on Wednesday March 11, 2020, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Supervisors Norm Leslie, Larry Alfords, Dean Brenteson, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson and six audience members were in attendance. Supervisor Bob Hofer was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of; a) Approval Minutes – Regular meeting of 02/26/2020 b) Approval of the List of Claims & Payroll by; Alfords/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Open Forum

Ervin and Raeanne Danielowski, addressed the Board regarding a concern about their property, Parcel ID 10-120-3420, located in Tract 3 of the Joint Resolution to Orderly Annexation RESOLUTION #92-03. They were recently informed that even though the property is located and taxes paid to the Town, it would need to conform to the Ordinances and standards for the City of Big Lake. Up until this point, they have not been asked to or held to conforming to the City's Ordinances and standards. They and the surrounding business were told, when the sewer and water hook up for Lisi Medical Remmele Inc. Parcel ID 65-553-0110, was installed, that until they requested to be annexed to the City, they would remain in the Town's jurisdiction. Supervisor Alfords will request a meeting with the City of Big Lake and Sherburne County Planning and Zoning.

Business from the Clerk

Clerk Kimberly-Maas presented to the Board the SHERBURNE COUNTY - INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT. Services to be provided by the County, through its Information Technology Department, will to perform information technology consultation and other support services for Town on an as-needed basis, as requested from time-to-time by Town. The fees will include; the County will provide up to two (2) hours of service monthly at no charge. After the 2 hours has been exhausted the services, as requested by the Town, will be charged at a rate of \$80 per hour. The County shall provide monthly invoices detailing the Services provided, if any, during the preceding month. Motion/Second to approve and ratify the Sherburne County - Information Technology Consulting Services Agreement by; Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Alfords will report under Agenda Item 8. Roads

Supervisor Aubol reported that he attended the Big Lake Community Education Advisory Council Meeting. There are multiple activities planned, for the Community; a play performed by the Looney Lutherans with the option of lunch on March 14th, 2020, Donkey Basketball, a game of basketball while players ride donkeys on April 21st, 2020, and a School Musical on April 24th, 2020.

Supervisor Leslie shared that potential projects, at the Big Lake Township's Lions Park, are currently being discussed. He will update the Board as they transpire.

Roads

Supervisor Alfords shared that the Road Committee has met with three (3) engineering firms; Loucks, Hakanson Anderson and Bogart, Pederson & Associates. All three (3) firms were found to be good, however, the Road Committee has chosen Bogart, Pederson & Associates, to be retained as the Town's engineering firm. Motion/Second to request a transfer of all Town's engineering records from Landform, and for Bogart, Pederson & Associates to be retained as the Town's engineering firm, thus receiving the Town's engineering records by; Aubol/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed. The Road Committee has also been discussing the residual ice control product, on the Town roads, and continuing to discuss the 209th and County Road 79 road swap with Sherburne County.

Deputy Clerk Swenson excused herself from the meeting at 6:25pm.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (including the escrow funds) as \$1,515,365.15 Total Disbursements at \$451,266.01 and Receipts at \$245,015.98. \$100,000.00 of the receipts are funds received on behalf of the Central Mississippi River Regional Planning Partnership (CMRRP), as the Town serves as the Fiscal Agent. He has no concerns. Motion/Second to accept the Treasurer's Report by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:32pm by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 22nd day of April, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk