



REGULAR MEETING
WEDNESDAY MAY 13TH, 2020
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm, on Wednesday May 13th, 2020, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chair Bruce Aubol, Supervisors Norm Leslie and Dean Brenteson, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas and Deputy Clerk Jayme Swenson. Supervisor Larry Alford attended the meeting through telephone. Supervisor Bob Hofer was absent

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of; a) Approval Minutes – Regular meeting of 04/22/2020 b) Approval of the List of Claims & Payroll 05/13/2020. Motion/Second to Approve Consent Agenda by: Brenteson/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed.

Open Forum

NONE

Business from the Clerk

Clerk Kimberly-Maas presented to the Board Joint Resolution 2020-01 approving a Second Amendment to Orderly Annexation Agreement OA-260. The amendment will pertain to "Other Conditions Of The Orderly Annexation Area", Section E(2) of Joint Resolution No. 92-03 and shall be amended to include the underlined language: Joint planning and land use controls shall apply to any and all parts of the orderly annexation area, with the exception of Tract 2 and Tract 3 which planning/controls shall be utilized when utilities and annexation take place. All of the other terms and conditions approved in the original Joint Resolution No. 92-03 and Joint Resolution No. 2017-06 shall remain in full force and effect. Motion/Second to approve the Board Joint Resolution 2020-01 approving a Second Amendment to Orderly Annexation Agreement OA-260: by Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Clerk Kimberly-Maas presented the Board information regarding health shields, available to purchase for the 2020 elections, due to the COVID-19 pandemic. The Sherburne County Auditor's office shared vendor information to purchase the acrylic shields, in a joint order. After discussion, the Board decided that with the measurements, of the available shields, and the set up of the Town's voting precincts, they are not a good fit and not to purchase the shields. The Clerk's office will continue research on the matter.

Clerk Kimberly-Maas presented to the Board the annual renewal of the Treasurer and Clerk's Bond available through The Minnesota Association of Townships Insurance Trust (MATIT). Currently the Bond is at \$200,000 coverage. Motion/Second to retain the current Treasurer and Clerk's Bond at \$200,000 coverage by: Aubol/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Alfords shared that the Road Committee will be taking the 2020 Spring Road Tour, soon.

Supervisor Brenteson shared that due to the COVID-19 pandemic, the Central Mississippi River Regional Planning Partnership (CMRP) formerly the Highway 25 Coalition, has not met. There is an online survey for the public and shareholders to take part in.

Supervisor Aubol shared that Bradley Schnitzler, the Big Lake Community Education Director, will be retiring, this year.

Roads

Supervisor Alfords reported that a culvert was replaced on 211th Avenue NW. And, the joint effort with Sherburne County, for drainage in Whispering Meadows on 215th Avenue NW continues. A 76’ culvert will be installed on 215th Avenue NW (near 15330 215th Avenue NW), by the Town and Sherburne County will be responsible for installing the water storage area. Also, work continues on the drainage situation at Meadowbrook. A camera inspection identified that the drain tiles are clogged with silt. It is anticipated that a change in the style of culvert will be required. He also shared that the catch basin on the West side of Birch Lake Beach will be cleaned out this week.

Treasurer Warneke shared that the estimate for the labor on the 215th Avenue NW culvert is \$5,100. The material costs have not been invoiced yet. He also reported that the Road Committee has been working with Town Engineer, Wes Davis on the 2020 sealcoat project request for quotes packet.

Treasurer’s Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (including the escrow funds) as \$1,390,876.42 Total Disbursements at \$598,226.09 and Receipts at \$162,191.27. The 2020 spring sweeping cost was approximately \$18,000. He has no concerns. Motion/Second to accept the Treasurer’s Report by: Leslie/Aubol. Approved by all present Supervisors. None opposed. Motion Prevailed.

Announcements:

The 2020 Recycle Day Event will take place on Saturday May 16th from 8:00am to 1:00pm.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:36pm by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 27nd day of May, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Jayme Swenson, ^{Town} Deputy Clerk