



REGULAR MEETING
WEDNESDAY JUNE 10TH, 2020
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm, on Wednesday June 10th, 2020, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chair Bruce Aubol, Supervisors Norm Leslie and Dean Brenteson, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Wes Davis and three audience members. Supervisor Larry Alfords attended the meeting through telephone. Supervisor Bob Hofer was absent

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of; a) Approval Minutes – Regular meeting of 05/27/2020 b) Approval of the List of Claims & Payroll 06/10/2020. Motion/Second to Approve Consent Agenda by: Brenteson/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed.

Open Forum NONE

Business from the Clerk

Clerk Kimberly-Maas presented to the Board a request from Sherburne County for comments on an Interim Use Permit (IUP) request for parcel 10-120-3420 ~ 18005 198th Avenue NW. The IUP request is to allow the business to buy and sell vehicles. The Board has no concerns over the request and recommends approval of the IUP. Motion/Second to return favorable comments and recommend approval for the Interim Use Permit (IUP) request for parcel 10-120-3420 ~ 18005 198th Avenue NW, to allow the business to buy and sell vehicles. by: Leslie/Alfords. Approved by all present Supervisors. None opposed. Motion Prevailed.

Clerk Kimberly-Maas introduced to the Board, Mr. Bill Christian, who wanted to share information regarding a possible future Site Plan for a large parcel near County Road 83 NW and County Road 15 NW. The Site Plan is drafted with 20 acres lots, which is not a standard subdivision, for the Township.

Clerk Kimberly-Maas presented a License Agreement between Todd and Amber Barnes and the Town. The Barnes are the Property Owners of Parcel 10-495-0135 ~ 20796 Garden Grove Rd NW, Becker, MN 55308, and legally described as Lot 7, Block 1 of the Plat of Shorewood Hills Second Addition. The Agreement would allow the construction of a 16' x 20' accessory building, which would encroach a Township drainage easement. Town Engineer Wes Davis visited the parcel and sees no concerns with the proposed drainage encroachment. Motion/Second to approve the License Agreement between Todd and Amber Barnes and the Town of Big Lake for Parcel 10-495-0135 ~ 20796 Garden Grove Rd NW, Becker, MN 55308, legally described as Lot 7, Block 1 of the Plat of Shorewood Hills Second Addition, allowing the construction of a 16' x 20' accessory building to encroach a Township drainage easement by: Alfords/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed.

Clerk Kimberly-Maas shared with the Board a request for a reduction to the Letter of Credit, to the amount of \$21,875.49, for the residential development of Wheat Fields. Town Engineer Wes Davis has inspected the work completed, to date and recommends the reduction to the Letter of Credit.

Business from the Board – Committee Reports/Updates

Supervisor Alford's will report under Roads.

Supervisor Brenteson shared that the Central Mississippi River Regional Planning Partnership (CMRP) formerly the Highway 25 Coalition, has an online survey for the public and shareholders to take part in.

Supervisor Leslie reported that the concrete sidewalks, to the pavilions and playground have been installed, at the Township's Lions Park. He said the crew did a great job.

Roads

Supervisor Alford's reported that work continues on the drainage situation at Meadowbrook and the 2020 overlay projects are in process and moving at a good pace.

Town Engineer Davis presented the bids for the 2020 Chip Seal Projects. The bid in the amount of \$90,586.20, from Pearson Bros was accepted for the project. Other bids were Allied at \$98,431.50 and ASTECH at \$95,789.95. Motion/Second to accept the bid and authorize entering into a contract with Pearson Bros for the 2020 Chip Seal Project, in the amount of \$90,586.20 by: Alford's/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Town Engineer Davis presented the bids for construction of cul-de-sacs in the Knick Knack Knoll Second Addition, developed by Homebridge, LLC. The bid in the amount of \$46,200, from Asphalt Surface Technologies Corporation a/k/a ASTECH was awarded the project. Other bids were Allied at \$65,049.00 and Rum River Contracting at \$55,760.04. The Developers Agreement with Homebridge, LCC stated that easements, issued to the Town would be required, for the future construction of the cul-de-sacs. Motion/Second to accept the bid and authorize entering into a contract with Asphalt Surface Technologies Corporation a/k/a ASTECH for construction of cul-de-sacs in the Knick Knack Knoll Second Addition, in the amount of \$46,200.00, contingent upon attaining the required easements from the current property owners, of the project areas by: Aubol/Alford's. Approved by all present Supervisors. None opposed. Motion Prevailed.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the cash balance of the Government Funds (excluding escrow funds) as \$783,466.93, Total Disbursements at \$642,387.99 and Receipts at \$193,018.59. The first property tax payments should be issued, to the Town, within the next 30 days. All Funds are positive and in good shape. He has no concerns. Motion/Second to accept the Treasurer's Report by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:07 pm by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 24nd day of June, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk