



REGULAR MEETING
WEDNESDAY OCTOBER 14TH, 2020 ~ 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday October 14th, 2020 at the Big Lake Township Town Hall, located at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chairman Bruce Aubol, Supervisors Larry Alfords, Norm Leslie, Dean Brenteson, Scott Sanford, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, and five audience members, were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Sanford. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: A) Ratification of Revised Monthly Minutes from 08/26/2020 Regular Meeting – Removal of language specifying term-length of appointed supervisor, Scott Sanford. B) Approval of Regular Meeting Minutes from 09/23/2020. C) Approval of Special CARES Act Meeting Minutes from 10/07/2020. D) Approve of presented Claims & Payroll 10/14/2020. E) Adopt Resolution RES 2020-16 Plowing Division Between Town and City of Big Lake. Motion/Second to Approve Consent Agenda by: Brenteson/Alfords. Approved by Alfords, Aubol, Brenteson, and Leslie. None opposed. Motion Prevailed.

Open Forum

Erv Danielowski was present to speak to the Board about his township property which abuts the fire station. He would like to be able to split the land and build a home on the east side of the property. A home and out-buildings are currently on the west side of the property. Mr. Danielowski is uninterested in annexing the property to the City, since the City is unable to provide sewer and water, at this time. He also stated that although the minimum township parcel size is 2.5 acres and splitting the land would create two parcels, there are other township parcels on the north side of the fire station, which are smaller than 2.5 acres. Mr. Danielowski asked the Board to consider allowing the lot split and reach out to him after having time to consider his request.

Brett Collier was present to ask the Board for further understanding of the percentage rate of the township portion of his property tax bill for 2021. He also asked why there seemed to be significant increases the last three years. It was explained that several factors caused the

increases the past few years. During the recession, the Board did less road improvement work and minimized the road maintenance costs. Many of the roads within the township, were built around 20 years ago. The “bubble” of roads built 20years ago, are at the age where they need overlays. Overlays are significantly more expensive than sealcoats. Treasurer, Ken Warneke asked Brett if he still had the annual levy history detail reports distributed at the 2020 Annual Meeting. Brett did have the information and would review it. Ken stated he would be available to answer any questions presented on the document.

Business from the Clerk

No Business from the Clerk

Business from the Board – Committee Reports/Updates

Supervisor Aubol reported he had attended the Community Education meeting, where he learned, Comm. Ed. is facing many obstacles in their efforts to bring classes and events to the community, during the COVID-19 situation.

Supervisor Leslie informed the Board that Deputy Clerk, Jayme Swenson had obtained two HVAC and air purification equipment quotes, for the Town Hall/Community building. The sanitation equipment is rated to remove 99.4% of pathogens, from the air recirculating in the building. Norm recommended the Board approve using CARES Act funding and award contract to McChesney in the amount of \$17,775.00 for the purchase of two HVAC systems, three purification units, and the installation of the equipment.

Motion/Second to approve the purchase and installation of two HVAC systems, three purification units, and the installation of the equipment to be done by McChesney Heating and Air Conditioning, Inc. with a total amount of \$17,775.00. Payment will be made using CARES Act funds by: Aubol/Brenteson. Approved by: Alfords, Aubol, Brenteson, Leslie, and Sanford. Opposed: None. Motion Prevailed.

Roads

The Road Committee recommended the Board approve one-year plowing contracts to be awarded to JME of Monticello and Don Kampa (small plow contract).

Motion/Second to enter a one-year plowing contract with JME of Monticello by: Alfords/Leslie. Approved by: Alfords, Aubol, Brenteson, Leslie, and Sanford. Opposed: None. Motion Prevailed.

Motion/Second to enter a one-year plowing contract with Don Kampa dba. Don's Lawncare Services by: Leslie/Sanford. Approved by: Alfords, Aubol, Brenteson, Leslie, and Sanford. Opposed: None. Motion Prevailed.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the Cash Balance of Government Funds (excluding the escrow funds) at \$1,353,752.86, Total Disbursements at \$2,042,440.75. Receipts at \$2,136,652.90. Escrow Funds at \$462,071.47 giving a Total Cash Balance of \$1,815,824.33. All fund balances and budgets are positive, and he has no concerns. The next tax collection will be at the end of the year. Motion/Second to approve the Treasurer's report by: Leslie/Brenteson. Approved by Alfords, Aubol, Brenteson, Leslie and Sanford. None opposed. Motion Prevailed.

Announcements:

Public Accuracy of Voting Equipment will be held at the Big Lake Town Hall, on Thursday 10/22/2020, beginning at 6:00PM

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:45 PM by: Leslie/Sanford. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 28th day of October 2020 by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chairman

Attest: _____
Brenda Kimberly-Maas, Town Clerk