



REGULAR MEETING
WEDNESDAY OCTOBER 28, 2020 – 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday October 28, 2020 at the Big Lake Township Town Hall, located at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chairman Bruce Aubol, Supervisors Larry Alfords, Norm Leslie, Dean Brenteson, Scott Sanford Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Big Lake Fire Department's Assistant Chief Mark Hedstrom, and one audience members, were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Sanford. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

Request to move the approval of Resolution RES 2020-17 from the consent agenda to item D under Business from the Clerk, since there had been a change to the plans originally submitted by Cargill. Hanna Klimmek, City of Big Lake, would present the updated information.

The remaining items on the Consent Agenda consisted of: A) Approval of Regular Meeting Minutes from 10/14/2020. B) Approval of Joint Powers Board Meeting Minutes from 10/14/2020. C) Approve of presented Claims & Payroll 10/14/2020. Motion/Second to Approve Consent Agenda by: Leslie/ Sanford. Approved by Alfords, Aubol, Brenteson, Leslie, and Sanford. None opposed. Motion Prevailed.

Fire Department Update

Assistant Chief, Mark Hedstrom addressed the Board with an update from the month of September. During that time the Department responded to 31 calls. Twelve calls for service were in the City of Big Lake ~ five (5) in Big Lake Township ~ zero (0) in Orrock Township and eight, ~ two (02) Mutual Aid calls, and (12) Public Service calls. Six of the public service calls were lift assist calls ~ 18% of all calls were lift assists. Three of the calls were fire calls – 2 building and one vehicle fire. Year to date the department has responded to 290 calls for service. The monthly training was on driving the vehicles and apparatus use. Online and practical use training methods were used. The Open House had to be cancelled for lack of vendor availability. The fire and police departments were recipients of donations from a golf tournament, held in memory of the victims of the Karen Lane fire. The stipulation of the donation was it be used to help other community members. A portion of the money was donated to The Wave, for purchase of video production equipment.

Business from the Clerk

Outdoor Fitness Combine CUP

The Board reviewed an IUP application from James and Kari Lorge. The IUP was for Activity Requiring Rural Isolation, to allow an outdoor fitness facility on property 10-101-2401. Supervisor Alfords noted he would abstain from any vote, since the property is adjacent to land his family owns.

The Board made no recommendation and sent the following comment(s) to Sherburne County Planning & Zoning. There is no safety or medical emergency plans, nor lighting consideration for evening or early morning fitness programs.

SkyNet ROW Permit Application

Clerk Kimberly-Maas informed the Board SkyNet applied for an ROW obstruction and or use permit. The project will impact roughly the same distance as was impacted by Midco's application earlier in 2020. Brenda was seeking direction on the need to require an escrow for this project, in the same amount as was required from Midco (\$5000.00).

The Board determined an escrow in the amount of \$5,000.00 needed to be deposited with the Town, by SkyNet for the proposed project.

Election Update

Clerk Kimberly-Maas reminded the Board and attendees of the availability of in-person absentee balloting, all four precincts (three locations) will be open for voting 7AM – 8PM on 11/03/2020, and informed them that Public Accuracy Testing of the town's voting tabulators had been conducted on October 22, 2020.

Resolution RES 2020-17 ~ Cargill CUP Request

Hanna Klimmek addressed the Board with the updates to the CUP application, heard by the Joint Powers Board on 10/14/2020. Cargill changed the location of the liquid nitrogen silos to the west side of the property. This was done in response to a noise concern made by the Wiltzes, who live on the property to the east of Cargill's parcel. The net effect to the impervious surface is very minimal. The City is recommending the Board authorize this modified version of the CUP. The resolution presented to the Board reflected the modified plan.

Motion to approve Resolution RES 2020-17 Resolution Approving a Conditional Use Permit to Allow the Impervious Surface to Exceed 50% of the Total Lot Area at 20021 176th St. NW (PID 65-516-0110) by Leslie. Seconded by Sanford. Approved by: Alfords, Aubol, Brenteson, Leslie, and Sanford. None Opposed. Motion Carried.

Business from the Board – Committee Reports/Updates

Supervisor Brenteson reminded the Board to fill out the questionnaire for Phase II of the CMRP work. The next meeting to review the responses will be held on November 9th at 7PM.

Roads

The Road Committee completed the Fall Road tour. The roads are in good condition, with a few minor fixes to be done before the winter season. Many areas are in need of brushing and trimming and it needs to be done further into the ROW. The committee also noted seal coats and overlays need to continue to be addressed so full reconstruction can be delayed. Supervisor Alfords noted the exchange of County Road 79 and 209th Ave. NW, may occur before the end of 2020.

Jeff Rhodes has been working on filling cracks, mowing and trimming.

Supervisor Brenteson is working with snowplow vendors to discuss 2020-21 contracts. Updates will be made at the first meeting of October.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements and reported the Cash Balance of Government Funds (excluding the escrow funds) at \$1,289,697.25, Total Disbursements at \$2,116,948.86. Receipts at \$2,136,652.90. Escrow Funds at \$451,618.97 giving a Total Cash Balance of \$1,741,316.22. All budget variances are positive, and he has no concerns. Motion/Second to approve the Treasurer's report by: Alfords/Brenteson. Approved by Alfords, Aubol, Brenteson, Leslie and Sanford. None opposed. Motion Prevailed.

CARES Act

Non-Profit Grant Applications

Treasurer Warneke informed the Board there were three non-profit applications for which the CARES Act Committee recommended for CARES Act grants. Big Lake Food Shelf \$32,994.00; OPTIONS \$13,165.00; Big Lake Community Education \$20,000.00. All three applicants had supplied supporting documentation for their needs of funds.

Motion by Sanford to approve CARES Act grant disbursements to the following non-profit organizations in the amounts listed: Big Lake Food Shelf \$32,994.00; OPTIONS \$13,165.00; Big Lake Community Education \$20,000.00. Seconded by Brenteson. Approved by Alfords, Aubol, Brenteson, and Leslie. None opposed. Motion Prevailed.

Ken also noted Big Lake Schools has some pending request and additional organizations have been contacted to see if they have an unmet need for funding.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:49 PM by: Leslie/Sanford. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 13th day of November 2020 by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chairman

Attest: _____
Brenda Kimberly-Maas, Town Clerk