



REGULAR BOARD MEETING

DECEMBER 09, 2020 ~ 6:00pm

The Town of Big Lake Board of Supervisors met in regular session, at 10:00am, on Friday December 9th, 2020 at the Big Lake Township Town Hall, located at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chairman Bruce Aubol, Vice Chairman Dean Brenteson, Supervisors Larry Alfords, Norm Leslie, and Scott Sanford, Supervisor-elect Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, a newspaper writer and five (5) guests in the audience.

Approval of Meeting Agenda

Two items were requested to be added to the agenda: Fire Department Update and Sheriff's Department Update (should a representative arrive).

Motion/Second to accept the amended Agenda by: Leslie/Sanford. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: A) Approval of Regular Meeting Minutes from 11/13/2020. B) Approval of presented Claims & Payroll 11/25 and 12/09/2020. C) Call for Annual Joint Community Meeting on January 21, 2021. Motion/Second to Approve Consent Agenda by: Brenteson/Aubol. Approved by all present Supervisors. None opposed. Motion Prevailed.

Fire Department Update

Assistant Fire Chief reported the department responded to 13 calls in the City and 7 in Big Lake Township. Total number calls in 2020 was 352. – 40% of the calls were lift assists. The members continue to train in small groups. November training consisted on cold water rescue. The new recruits have completed Fire 1 and are currently taking Hazmat training. All are able to attend calls for service.

Oaths of Office

Clerk Kimberly-Maas administered Oaths of Office to Supervisor Dean Brenteson and Mark Hedstrom. The Board thanked Scott Sanford for his service to the Board.

Business from the Clerk

Clerk Kimberly-Maas presented Resolution 2020-22 – Authorizing Contract with Interested Officer - Mark Hedstrom. She reminded the Board the resolution needed to have roll call voting and the interested party is unable to cast a vote.

Motion/Second to adopt Resolution 2020-2222 – Authorizing Contract with Interested

Officer - Mark Hedstrom by: Alfords,Leslie. Roll Call Vote: Bruce Aubol - AYE, Larry Alfords – AYE, Dean Brenteson – AYE, Mark Hedstrom – ABSTAIN, Norm Leslie – AYE. Motion Prevailed.

Clerk Kimberly-Maas presented Resolution 2020-23 – Designating 2021 Polling Locations. This designation must be done annually as is required by MN Statutes.

Motion/Second to adopt Resolution 2020-23 – Designating 2021 Polling Locations.

by: Alfords/Leslie. Roll Call Vote: Bruce Aubol - AYE, Larry Alfords – AYE, Dean Brenteson – AYE, Mark Hedstrom – ABSTAIN, Norm Leslie – AYE. Motion Prevailed.

Town road 211th Ave was truncated when the county rebuilt CSAH 15 and the Board had determined to proceed with the vacation of the portion which is no maintained by the Township. Clerk Kimberly-Maas presented Resolution 2020-24 – Initiating Vacation of Road Right-of-Way – portion of 211th Ave.

Motion/Second to adopt Resolution 2020-24 – Initiating Vacation of Road Right-of-Way – portion of 211th Ave. by: Alfords/Hedstrom. All present supervisors approved. Motion Prevailed.

Motion/Second to set public hearing for vacation of Road Right-of-Way – portion of 211th Ave. to occur on Wednesday January 13, 2021 at 6:00PM. by: Alfords/Brenteson. All present supervisors approved. Motion Prevailed.

The Board reviewed the DRAFT Cable Ordinance for Midco. The current Charter Cable Franchise Ordinance was used at the template. Midco had one minor request for revision on it. There was also a request to make a small amendment to the current Cable Ordinance – 1010. The Board felt the modifications were ok. Mr. Bob Vose will be reviewing the ordinances and sending final copies to the Board. Supervisor Alfords would also like to have Mr Vose respond on how to address the removal of obsolete equipment within the Cable Ordinance 1010.

Motion/Second approve the DRAFT Ordinance 1012 – Midco Franchise Ordinance and have Bob Vose review it by Aubol/Brenteson. All present supervisors approved. Motion Prevailed.

Motion/Second approve the DRAFT amendment to Ordinance 1010 – Cable Ordinance and have Bob Vose review it by Aubol/Brenteson. All present supervisors approved. Motion Prevailed.

Roads

Road committee reported that the temporary cul de sacs in Knick Knack Knoll 2nd Addition have been completed.

Wes Davis, Bogart Pederson presented a proposal to perform a sign inventory (with GIS locations) and reflectivity study, for the town. This is a statutory requirement of the State. The cost to perform this work is \$9,500.00.

Motion/Second accepting the quote from Bogart,Pederson in the amount of \$9,500.00 to perform sign inventory and reflectivity by: Leslie/Hedstrom. All present supervisors approved. Motion Prevailed.

The Road committee identified the work they would like to accomplish in 2021. The work is estimated to be around \$800,000 in overlays. At this time, the Road Committee is asking for permission to seek bids on the work. Depending on the prices, the committee will formally present which roads are to be worked on.

Motion/to seek bids on the identified 2021 overlay projects by: Aubol/Hedstrom. All present supervisors approved. Motion Prevailed.

Treasurer’s Report

Treasurer Warneke reviewed the Financial Statements and reported the Cash Balance of Government Funds (excluding the escrow funds) at \$2,137,420.46 Total Disbursements at \$2,250,937.06. Receipts at \$3,066,745.34. Escrow Funds at \$488,775.85 Motion/Second to approve the Treasurer’s report by: Brenteson/Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Leslie is working on a job description for upkeep at the Town Hall and Park. The community bathrooms in the hall are in remodeling process.

Announcements:

Next Regular Board Meeting on January 13, 2021 at 6:00pm.

Big Lake Community Food Shelf will have a food distribution on December 21, 2020 from 3:30 – 5:00PM or until the packages are gone. All are welcome.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:00PM by: Leslie/Hedstrom. All Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 13th day of January 2021 by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chairman

Attest: _____
Brenda Kimberly-Maas, Town Clerk