



Regular Board Meeting
Wednesday May 12, 2021 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 12, 2021 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Dean Brenteson, Supervisor Larry Alfords, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Sherburne County Sgt. Luke McLean, Rob Lind, one audience guest, and news reporter were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Alfords. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting of 04/28 /2021 B) Approve List of Claims & Payroll paid 05/12/2021. Motion/Second to Approve Consent Agenda by: Brenteson/Leslie. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Sheriff's Department Report

Sergeant Luke McLean reported the Sheriff's Department responded to 193 calls for service in the township. Of note were a number of vandalized/demolished mailboxes on a stretch of CSAH 5 – likely juveniles, increased requests for security checks and extra patrol around storage areas, a crash involving an automobile and motorcycle and a house fire, which resulted in a total loss of the structure – no injuries. Sergeant McLean also informed the Board that cruisers have been rolling through the township's Lions park after hours and have had to let a couple of visitors know they needed to leave.

Open Forum

NONE

Regular Business

Disposal of Used Firefighting Turn-Out Gear

The Big Lake Fire Department JPB had met the previous week and learned that as a result of the CARES Act donation to purchase another new set of turnout gear (each member now has 2 sets) there is no further need for their tan turnout gear. The gear is non-compliant to current safety requirements and is ineligible for donation to another department. BLFD JPB

recommends disposal of the old turnout gear. Because the gear is considered capital equipment, both the Town and the City must authorize the disposal.

Motion/Second to dispose of the Big Lake Fire Department's unneeded, tan turnout gear by: Brenteson/Leslie. Approved by: Alfords, Aubol, Brenteson and Leslie. Opposed by: None. Hedstrom Abstained. Motion Prevailed.

Clerk Kimberly-Maas will prepare a resolution for ratification at the next Board Meeting.

Roads

Two Rivers – Escrow Fund

The Board discussed the return of funds held in escrow for road warranty and culvert installation in the Two Rivers escrow account. The road committee reinspected the portion of the roadway which was repaired in 2020, for which approximately \$8000.00 was withheld. The section is holding up well and the road committee recommends refunding the money which was withheld. Treasurer Warneke suggested a count of how many culverts are yet to be installed be learned so culvert escrow funds can also be returned. Two Rivers developer, Rob Lind was in attendance. He stated he will take an inventory and report back to staff.

Motion/Second to reimburse road warranty funds and determined culvert funds from the Two Rivers escrow, to developer Rob Lind by: Aubol/Alfords. Approved by: Alfords, Aubol, Brenteson, Hedstrom and Leslie. Opposed by: None. Motion Prevailed.

Culvert Specifications

Supervisor Brenteson researched the topic of using HDPE (high-density polyethelene ~ thermal plastic) in lieu of CMP (corrugated metal pipe ~ galvanized steel) for culverts. He learned there is no shortage of CMP pipes and the installation of HDPE pipes requires additional materials to be placed around the pipe to ensure it doesn't get crushed by vehicles traveling over it. To ensure proper installation of HDPE pipes would require additional inspection by the town. The Road Committee recommends retaining the current culvert specifications. NO ACTION TAKEN.

CoRd. 79 & 209th Ave.

The Road Committee held a meeting with Sherburne County Public Works Director, Andrew Witter to discuss the turnback of County Road 79 in exchange for acceptance of 209th Ave to the County's road inventory. Communication on this matter began three years ago due to the increased volume of traffic on 209th Ave. Sherburne County had been considering exercising their authority through statutes, to turnback Co.Rd. 79, due to decreased traffic volumes. The Road Committee suggested a trade of 209th Ave for County Road 79. In 2020 Co.Rd. 79 was rebuilt to county standards. The County will also rebuild 209th Ave. to their standards. The Town will be responsible to repay \$375,000.00 of the cost of the reconstruction of 209th Av . The payments will be made in three (3) equal parts of \$125,000.00 beginning on January 15, 2022. The road committee is recommending this proposal be accepted and move forward with the process. The next step is to hold a Public Hearing on the exchange. The County will publish the notices, prepare the Joint Powers Agreement, and send any necessary notifications.

Motion/Second calling for Public Hearing on Wednesday June 23, 2021 at 6:00PM at Big Lake Township Town Hall, 21960 County Road 5, Big Lake, MN 55309, for the purpose to hear public comments in regards to the revocation of County Road 79 by Hedstrom/Alfords. Approved by: Alfords, Aubol, Brenteson, Hedstrom and Leslie. Opposed by: None. Motion Prevailed.

2021 Road Projects

Bonds and contracts are in the process of being obtained and finalized. The road committee is working to get as much overlay work done this season, while working within budget constraints. The Road Committee would like to take advantage of the low prices that were received in the bidding process to do some unforeseen work that cannot wait. Areas that are in dire need are: 205th Ave from Co.Rd 43 to 166th St., 172nd St. south of HWY 10. Additionally, paving of 181st & 183rd cul-de-sacs (Knick Knack Knoll – 2nd) and construction of 180th St. (between Knick Knack Knoll – 2nd and Rivercrest Farms – 2nd) presuming an easement is obtained. Ken Warneke informed the Board he is working under the presumption the sealcoating budget will be rolled into the overlay budget, the \$80,000 left from the 2020 the plowing budget will be put toward overlays, and he is planning on borrowing \$100,000 from the Capital Improvement fund and potentially other funds, to complete as much of the work as possible. Supervisor Alfords noted the portion of 166th St that is in the City, is also in bad shape. The Road Committee met with City Engineer, Layne Otteson to discuss adding that to the Town's contract and bill the cost back to the City. The committee is waiting to hear if the City Council is amenable to this prospect. The cost of resurfacing 172nd St will be shared 50:50 with the City, per Joint Powers Agreement. Ken commented the town's road work plate will be full for the next 3-4 years, due to number of roads that were paved at the same time – roughly twenty years ago.

Treasurer's Report

Treasurer Warneke reviewed the Treasurer's Report and Financial Statements with the Board. Ending fund balances as of May 12, 2021: General Fund \$115,696.16 -- Road Fund \$606,502.17 – Big Lake Fire Fund \$42,021.52. The total town treasury (less escrows) \$1,330,762.85. Ken noted the first tax payment should be received by the first meeting of July. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.* Motion/Second to approve the Treasurer's report by: Leslie/Brenteson. Approved by: Aubol, Alfords, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Announcement:

- Recycle Day ~ Saturday May 15, 2021 8:00am to 1:00pm
- Big Lake Area Food Shelf Distribution ~ Monday May17, 2021 3:30pm to 4:00pm

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:34PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 26h day of May 2021, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk