



Regular Board Meeting
Wednesday June 09, 2021 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday June 09, 2021 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Vice-Chair Dean Brenteson and the Pledge of Allegiance was recited. Supervisor Larry Alford, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Sherburne County Sgt. Luke McLean, James Gullickson, David Lundy, two audience guests, and news reporter were in attendance. Chair Bruce Aubol was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Alford/Hedstrom. Approved by: Alford, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: A) Approval of Minutes; Regular meeting of 05/26 /2021 B) Approve List of Claims & Payroll paid 06/09/2021. C) Approve Resolution RES 2021-10 – Resolution Amending Resolution 2021-02. Motion/Second to Approve Consent Agenda by: Leslie/Hedstrom. Approved by: Alford, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Sheriff's Department Report

Sergeant Luke McLean reported the Sheriff's Department responded to 231 calls for service in the township in May. This is up from 185 in the same timeframe of 2020. Sgt. McLean noted there more traffic stops in 2021 because more vehicles are on the roads - in 2020 there were fewer due to COVID. He also pointed out the department responded to ten 911 hang up calls, from landlines. This is attributed to the installation of fiber optic lines in the township. The department will be watching for airborne fireworks, as those are illegal in the State and this year is extremely dry and there is a significant risk of fires. There have been some complaints of fireworks and ATV riding in ditches. Sgt. McLean reminded the audience that ATV riding is prohibited in the ditches between April and August. Supervisor Leslie asked if ATVs are allowed to travel on county roads. Sgt. McLean some individuals have farmer's permits which allow travel on roadways. He also said there are some designated county roads to allow ATVs to travel to township roads, but if there is a concern of ATV traffic on roadways, a non-emergency call can be made to dispatch.

Open Forum

Dan Leistico, 18627 144th St. NW, Elk River and Michelle Brisk-Wallace, 18628 144th St. NW, Elk River were present to address the Board with their concerns on extending Hwy 10 South Service Road into Elk River. The portion of the road in question, is platted in the Elk Dale Replat, but has not been built. It is being considered for building as part of the Broadway on Ten, high-density, residential development project being considered in Elk River. The project consists of a multi-family apartment complex and townhomes for senior citizens. Dan and Michelle voiced their concern about the increase of traffic which will occur to accommodate the residents, visitors, and deliveries. They stated this is a safety concern within their neighborhood. Dan also noted the road will also deteriorate faster due to the additional traffic. Both Dan and Michelle have been attending meetings in Elk River, when this project has been discussed, and have voiced their concerns during those meetings, as well. David Lundy, a representative from the development company addressed the Board letting them know a traffic study is being done to project the amount of additional traffic that will be seen on the road. The extension construction is an agenda item under regular business.

Regular Business

Intent to Franchise – Call for Public Hearing

Midco has indicated the company is interested in applying for a cable franchise after the Board's decision to reduce the application fee/escrow. To ensure the notice is run the required number of days, the next available time a public hearing could be scheduled is Wednesday July 14, 2021.

Motion/Second calling for Intent to Franchise Public Hearing on Wednesday, July 14, 2021 commencing at 6:00PM by: Hedstrom/Alfords. Approved by: Alfords, Brenteson, Hedstrom and Leslie. Opposed by: None. Motion Prevailed.

Gullickson Addition – Simple Plat

James Gullickson was present to request comments on his simple plat – Gullickson Addition. The simple plat will gain access from CSAH 15. Jim has been working with Sherburne County Planning & Zoning, as well as the Public Works Department, on the simple plat. Board comments and recommendation will be made on the preliminary and final plat at the same time. There is a balance in the escrow account for Pine Grove Estates, a completed project which was done by Mr. Gullickson and can be closed out. Communication between town staff and Jim on using funds from the Pine Grove Estates escrow to pay for the simple plat application and then closing that escrow and refunding the balance to Mr. Gullickson, occurred prior to the meeting. James is agreeable to this proposal.

Motion/Second recommending approval of Gullickson Addition – Simple Plat, payment for simple plat application from Pine Grove Estates escrow account and close Pine Grove Estates escrow account by: Alfords/Hedstrom. Approved by: Alfords, Brenteson, Hedstrom and Leslie. Opposed by: None. Motion Prevailed.

South Service Drive extension – Elk Dale Replat to Broadway on Ten (Elk River project)

The Board continued the discussed from Open Forum on the proposed extension of South Service Dr. Matters that were brought up included the need to review the road design for the Elk River project; the platted width of the right of way, in Elk Dale Replat is fifty feet (50')

wide – not the current standard of sixty-six feet (66’); MNDoT performed a road study and created a plan to use the service drive to connect from the City of Big Lake to Waco Street in Elk River. The MNDoT study/plan and department should be consulted and involved in discussion of this project, as it is adjacent to HWY 10. The Board felt they needed more information before any decisions could be made. The matter was assigned to road committee for further discussion with the City of Elk River staff. Clerk will contact MNDoT to request information and ensure they are involved in the conversation.

Roads

Knife River will begin working on the 2021 overlay projects on July 5th.

ASTECH is ready to begin construction on the cul-de-sacs on 183rd and 181st Streets as well as the extension of 180th St. in Knick Knack Knoll – Second Addition. The title work on the easement has returned another interested party to the easement. Supervisor Brenteson and Clerk Kimberly-Maas are communicating with the named interested parties, Sherburne County recorder’s office and the town’s lawyer to ensure any interested parties are in agreement of granting the permanent easement and hope to have this resolved by the next regular meeting

The section of 172nd St NW south of HWY 10 and north of 198th Ave. NW – City and Town joint interest road, will be added to the City of Big Lake’s 2021 overlay contract with ASTECH. Supervisor Brenteson is working with Layne Otteson, the city’s engineer on this project.

The road committee is still working and meeting to determine which projects to add to the 2021 schedule - based on need and project(s) cost. Preliminary estimates on overlaying a portion of 205th Ave from Liberty Elementary west driveway to the east edge of the 2022 County Road 43 reconstruction project came in at \$76,000.

Ken gave the Board an update from Wes Davis, town engineer – who was unable to attend. He informed the Board sign inventory had been completed. He also shared that Wes was successful in writing and presenting an LRP grant application for a multi-jurisdiction transportation project. The project involved the City of Becker, Town of Becker and Clear Lake Township. The first time application resulted in 100% funding of the project. Wes wanted the Board to know that if there is a project that will impact the area’s transportation infrastructure, they might want to consider applying for an LRP grant.

Supervisor Brenteson is looking to schedule a meeting with Jeff Rhodes to get an progress report on the projects he has on his list.

Treasurer’s Report

Treasurer Warneke informed the Board he has been a virtual attendee of MATs informational seminars on the ARPA funding, as well as the usual Township Tuesday meetings. He will be updating the Board with information on ARPA funds and how the town may be able to utilize the funds.

Ken reviewed the Treasurer’s Report and Financial Statements with the Board. He noted two of the funds are showing a negative balance, but he has no concerns since the town should be receiving the first tax disbursement before the next regular meeting. Ken also noted

there had been a number of plots sold at Bailey's Cemetery, resulting in \$7,000.00 in revenue. The ending fund balances as of June 12, 2021: General Fund \$88,164.78 -- Road Fund \$603,310.16 – Big Lake Fire Fund \$39,528.89. The total town treasury (less escrows) \$1,299,109.60. *The Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.*

Motion/Second to approve the Treasurer's report by: Leslie/Alfords. Approved by: Alfords, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Hedstrom reported he attended the Community Ed meeting. Community Education ended their fiscal year with an unexpected positive balance, due in large part to the CARES Act grants they received. Community Ed is looking at opportunities to add some new programs and provide assistance to more residents who utilize the programs. They are also expecting to see Kids Club bounce back to previous clients when school resumes this fall.

Announcement:

- Big Lake Area Food Shelf Distribution ~ Monday May 21, 2021 - confirmation of distribution times was needed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:15PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 23rd day of June 2021, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk