



Regular Board Meeting
Wednesday August 11, 2021 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday August 11, 2021, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited, Supervisor Larry Alfords, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson were in attendance. Supervisor Dean Brenteson was absent. Nine guests and newspaper reporter were in the audience.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hedstrom. Approved by: Alfords, Aubol, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with presented Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: A) Approval of Minutes; Regular meeting 07/28/2021. B) Approve List of Claims & Payroll paid 08/11/2021.

Motion/Second to Approve Consent Agenda by: Hedstrom/Alfords. Approved by: Alfords, Aubol, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Open Forum

Jessica Price – 17579 – 227th Ave. NW, addressed the Board with regard to the Town's Poultry Ordinance – Ordinance 1215. Jessica stated she feels the Board should allow chickens on residential parcels of less than two (2) acres. She noted several cities, including the City of Big Lake, allow their residents to have chickens, on city sized lots. Jessica told the Board there are many in the area who wish to do more "homesteading" and raise chickens for their eggs and her family is one which would like to be able to have chickens. She noted the Board of her Home-Owner's Association (HOA) of Rivercrest Farms, has indicated they will consider revising their HOA agreement, if the Town Board amends the ordinance to allow for the keeping of poultry on smaller parcels. She thanked the Board for their consideration of her request, when it discusses the ordinance, during regular business. Ashley Nadeau, 17937 – 227th Ave. NW, expressed her support of Jessica's request.

Regular Business

Approval of Resolution 2021-12 – Resolution setting Snow & Ice Control Policy

Clerk Kimberly-Maas noted the current Snow & Ice Control policy resolution, was approved prior to the exchange of 209th Ave. and Old County Road 79. She presented Resolution 2021-12 which corrects the road listing and map of road plowing priority.

Motion/Second to Approve Resolution 2021-12 by: Aubol/Hedstrom. Approved by: Alfords, Aubol, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Adoption of Ordinance 1012 – Midco Cable Franchise Ordinance

Clerk Kimberly-Maas presented Ordinance 1012 – Midco Cable Franchise Ordinance, for consideration. The presented ordinance was previously seen by the Town Board in DRAFT form, for comment and review during the Regular meeting on 12/09/2020. The Board's comments were incorporated in the presented ordinance, which had been reviewed and approved by the legal counsel for the Town and Midco counsel. There was no public comment during the Public Hearing on 07/14/2021.

Motion/Second to Adopt Ordinance 1012 – Midco Cable Franchise Ordinance by: Alfords/Hedstrom. Approved by: Alfords, Aubol, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Approval of Temporary License Agreement – SSTS on PID 10-404-0132

Clerk Kimberly-Maas presented a temporary license agreement to allow the SSTS for PID 10-404-0130 to remain on the Town owned parcel (10-404-0132). This will resolve the situation brought to the Board by Todd Jagodzinski and Troy Ostrander, where their property at 15942-223rd Ave. had its SSTS constructed partially in the Town owned parcel. This is the location where the Town constructed an infiltration basin and plantings to mitigate road run-off.

Motion/Second to Approve Temporary License Agreement on PID 10-404-0132 by: Alfords/Leslie. Approved by: Alfords, Aubol, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Discussion on amending Ordinance 1215 – Poultry Ordinance

The matter of allowing poultry on general rural parcels of less than 2 acres was brought to the board for consideration. Several residents have made requests to amend the ordinance to allow the keeping of poultry - chickens are most often requested, on the smaller parcels. The Board addressed the matter during the meeting, rather than send it to committee. Supervisor Leslie noted that chickens produce a lot more manure than many people realize, and appropriate disposal measures need to be taken. Supervisor Alfords noted that the ordinance requires the animals to be contained within the owner's property, with the coop and pen setbacks met. The two main complaints received by staff are about noisy animals and animals "at large". The ordinance does include language addressing these concerns. Discussion on how many birds would be allowed, resulted in the recommendation to modify the ordinance to allow a maximum of six (6) poultry on general rural parcels of less than two (2) acres. The rest of the ordinance language will remain the same.

Motion/Second Amending Ordinance 1215, SECTION 8 - 1.b. to read "*A maximum of six (6) poultry in any combination, are allowed on all Township parcels of less than two (2) acres.*"

by: Leslie/Hedstrom. Approved by: Alfords, Aubol, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Roads

Overlay Construction Update

Supervisor Alfords reported projects are still in progress. The committee is investigating less disruptive options to address the degradation/cracking on 205th Ave. since the start of school is fast approaching. One process used by the County on 209th Ave. – now called County Road 94, called "dura-patching" may be used. There is also work to be done in some

of the cul-de-sacs, due to poor substrate soils. Mowing continues as does some sign work.

Treasurer Warneke informed the Board the final price for 2021 overlays was about \$66,000 less than anticipated. The 1st invoice was approved in tonight's claims and included the areas added to the original bid docs. But did not include work on 172nd St., 205th Ave, 180th St. connection, cul-de-sac work.

Treasurer's Report

2022 Big Lake Fire Department Budget

Treasurer Warneke presented the 2022 Big Lake Fire Department budget. He pointed out the information sent to them included the Personnel budget, Operational Expenditure and Capital Improvement numbers. A recommended increase to member's hourly wages 2.5%, a projected increase of 200 hours, projected 5% Work Comp insurance increase, and projected increases to operational expenses will result in a general budget increase from 2021 of 3.48% or \$15,130. Which is a \$7,565.00 increase to the township. Ken noted there are some significant Capital Improvement items, in the next five (5) years. The Town's 2022 FD CIP budget is preliminarily set at \$200,000 and it may need to be increased a bit. Moving forward he is thinking the Town's Fire CIP Budget may need to be set at \$300,000 annually. *A copy of the BLFD 2022 budget breakdowns and 2022 BLFD Budget will be retained as part of the official Minutes and available in the Clerk's Office.*

Motion/Second to approve the presented 2022 Fire Department Budget by Treasurer's report by: Aubol/Alfords. Approved by: Aubol, Alfords, and Leslie. None opposed. Hedstrom Abstained. Motion Prevailed.

Town Treasury Report

Ken reviewed the Treasurer's Report and Financial Statements with the Board. The town treasury ending balance (less escrows) was \$1,736,884.25. Ken noted at 2/3 of the way through 2021; all fund balances are positive, and we still have \$20,000 more than the beginning of the year. He has no concerns on the balances. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.*

Motion/Second to approve the Treasurer's report by: Alfords/Leslie. Approved by: Aubol, Alfords, Hedstrom and Leslie. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Aubol will be attending the County's Planning and Zoning Board of Adjustment meeting on August 19th, when the proposed parking amendments will be discussed. The meeting will commence at 6:00PM.

Supervisor Alfords reported he has been contacted about some very minor overlay concerns, but overall the projects look great.

Announcements:

MAT District 7 meeting on Thursday August 12, 2021 @ 7PM. Meeting to be held at the Silver Creek Town Hall and is also available for virtual attendance.

Big Lake Area Food Shelf will be distributing food packages on Monday August 16th, beginning at 3:30PM, in the town hall parking lot.

2021 Annual Meeting will RECONVENE on Wednesday September 8th at 6:00PM.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:42 PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 25th day of August 2021, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Board Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk