



Regular Board Meeting
Wednesday August 25, 2021 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday August 25, 2021 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Vice-Chair Dean Brenteson, Supervisor Larry Alfords, Supervisor Norm Leslie, Supervisor Mark Hedstrom attended through virtual media. Staff members present were Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas and Deputy Clerk Jayme Swenson. Sergeant Luke McLean, Fire Chief Seth Hansen, and newspaper reporter were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hedstrom. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with presented Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: A) Approval of Minutes; Regular meeting 08/11/2021. B) Approve List of Claims & Payroll paid 08/25/2021. C) Call for Joint Powers Meeting Wednesday September 8, 2021 at 4:00PM in the City Council Chambers – Discuss Performance Agreement & Contract for Private Development in Big Lake Industrial Park East – Phase II area. Motion/Second to Approve Consent Agenda by: Alfords/Brenteson. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Sheriff's Department Report

Sergeant Luke McLean reported the Sheriff's Department traffic stops were down in the area. Many are still traveling over the speed limit. Sgt. McLean noted he has been monitoring the speeds traveled on CR 75 and found that most vehicles were staying within the posted limits. There have been numerous reports of spam calling and some door-to-door posers. One theft from a poser is under investigation. There was a severe ATV accident on CR83. A number of less severe ATV crashes have been reported since ditch riding reopened on August 1st.

Big Lake Fire Department Report

Chief Seth Hansen reported 38 total calls for service in July 2021: City of Big Lake had twenty-seven (27), Big Lake Township had nine (9), one (1) in Orrock Township, and one (1) mutual aid call. Due to the dry conditions, the department has already responded to 41 fires in the month of August. Burning restrictions have been in effect, most of the summer months. Including no campfires allowed in the Sand Dunes State Forest. The Department responded to nine (9) fires, of which six (6) were grass fires, six (6) hazardous conditions,

three (3) motor vehicle accidents, and five (5) medical assists. The members participated in online training learning about gear and PPE – Personal Protective Equipment. Hands-on training consisted of learning the phases of construction and the impacts on how fires are suppressed at each phase.

Open Forum

None brought forth.

Regular Business – NO REGULAR BUSINESS

Roads

Winter maintenance bid were received with the Board sending them to the road committee to open, review and make recommendation for contract at the following meeting.

The committee met with ASTECH on solutions for 205th Ave. from County Road 43 to the western most driveway at Liberty Elementary School, to be installed yet this season. The ASTECH engineer suggested a 5/8" – 3/4" micro-overlam as a leveling course. This is a high emulsion and very flexible material. The hope is to extend the life of the road an additional 8-10 years. They are waiting for quotes to be sent. ASTECH will be sending over a quote for this work. A temporary patch was installed on 167th with a permanent solution to be worked into the 2022 schedule.

Treasurer's Report

Treasurer Warneke noted the ARPA funds had been received into the Town's bank account – but is not on the reported information, since he the reports were run the day prior to their receipt. With regard to the funds; Ken suggested giving assistance to the Food Shelf. He noted we will need an application process and thinks it would be wise not to "free-wheel" it on the processes used with the ARPA funds. He thinks it might be a good idea to inquire with Couri & Ruppe to see if they are assisting other townships with the processes and suggested there may be tele-conferences held to help us, as well and would like us to have our methods and paperwork set, before we start to disburse any funds.

Ken will be reviewing the 2022 Levy amounts that were tentatively set in March, as there have been some revelations on upcoming Fire Capital expenses and road work that may be more costly in the future, due to increases in oil, etc.

Ken reviewed the Treasurer's Report and Financial Statements with the Board. The town treasury ending balance (less escrows) was \$1,712,970.51 Ken has no concerns with balances in the treasury and the Town is in good shape, for this time of the year. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.*

Motion/Second to approve the Treasurer's report by: Brenteson/Alfords. Approved by: Aubol, Alfords, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Aubol attended the Planning & Zoning Advisory Meeting on August 19th. The meeting was well attended by residents. Most of whom voiced their concerns over more parking restrictions on their private property. The presented revisions were not passed by the county board and the matter was sent back to Planning and Zoning staff for additional options to be discussed and presented. County Board Representative, Raeanne Danielowski, noted it may be difficult to get good language in the ordinance.

Announcements:

- ~ BLFD JPB Regular meeting Tuesday September 7 @ 7PM.
- ~ Reconvene Annual Meeting – Wednesday September 8, 2021 @ 6PM – Regular Meeting commencing afterward.
- ~ Household Hazardous Waste Collection Tuesday August 31st 2-5PM @ Sherburne County Public Works Building – Zimmerman location. 12950 7th Ave. S.
- ~ Dog Vaccination Clinic & Well Water Nitrate Testing – Saturday September 25th @ 9AM – NOON.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:01 PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 8th day of September 2021, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Board Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk