



Regular Board Meeting
Wednesday September 08, 2021
Commenced after RECONVENED ANNUAL MEETING

The Town of Big Lake Board of Supervisors met in regular session, at 6:08 PM – immediately following the Reconvened Annual Meeting, on Wednesday September 08, 2021, at the Town of Big Lake Town Hall, located in the Big Lake Township’s Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol. Supervisor Larry Alfords, Supervisor Dean Brenteson, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson were in attendance. Six guests and newspaper reporter were in the audience.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Alfords/Leslie. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with presented Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: A) Approval of Minutes; Regular meeting 08/25/2021. B) Approve List of Claims & Payroll paid 09/08/2021. C) Adopt Resolution 2021-13 – Approving Contract form Private Development, Sale and Transfer of Certain Real Property (Arrow Components – Big Lake Industrial Park East) D) Adopt Resolution 2021-14 – Approving Site & Building Plan for Arrow Components’ New Facility (Big Lake Industrial Park East – PID# 65-590-0105).

Motion/Second to Approve Consent Agenda by: Leslie/Hedstrom. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Regular Business

License Agreement – Potter Fence

Town resident, Mitch Potter (PID# 10-417-0440 19938 182nd Ave NW, Big Lake) was in attendance to request a license agreement for a fence and landscaping which encroaches on the 199th Circle NW, right-of-way. The structure and vegetation were installed by the previous owner. Mitch would like to be allowed to leave those items intact. Supervisor Brenteson had been in communication with Mitch and the road committee reviewed the area, while on their fall road tour. Supervisors Alfords and Brenteson stated the location of the fence, retaining wall and vegetation, are not a hindrance to snow plowing efforts. Their recommendation was to grant a permanent license agreement to allow the items remain. Clerk Kimberly-Maas stated the Board’s past practice is to require a \$500.00 escrow be deposited with the Town, to cover the costs of writing the encroachment area’s legal description, review of the agreement by counsel, and recording of the document.

Motion/Second to Approve Permanent License agreement to allow fence and

landscaping in the right-of-way on 199th Circle NW for PID# 10-417-0440, requiring applicant to deposit \$500.00 in escrow to cover the cost of creating and recording the agreement by: Alford/Hedstrom. Approved by: Alford, Aubol, Brenteson Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Park Trails – Map and Signage

Supervisor Leslie is working with Gina Hugo, County Public Works, and town staff, to create an updated map of the Township's Lions Park walking trails which will be made into signs at the County's sign shop. He informed the Board that initially he didn't think small location signs on the trails, would be needed. But while at the park recently, he met a visitor on the trails. She was not quite sure which direction to travel to get from County Road 5 to the playground. She was able to get to her destination via the "scenic route" instead of the most direct route. Norm now thinks the smaller "You Are Here" signs would be helpful to some visitors. He is recommending three (3) 36" x 36" signs for the main entry points (County Rd 5, large ball field, and near the large storage shed) and seven (7) 8" x 12" locator signs, to be placed at trail junctions. The cost of the small signs is \$17 each and the large signs cost \$81 a piece. He will also need to purchase posts and hardware to install them. The cost will be submitted to the county for reimbursement from the Town's Park Fund.

Motion/Second to approve up to \$1000.00 to purchase and install Big Lake Township's Lions Park walking trail signage by: Alford/Brenteson. Approved by: Alford, Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Town MS4 Application

Clerk Kimberly-Maas informed the Board that the MPCA is currently taking public comments on the Town's MS4 renewal application. The Town's website has a link for public to view the Town's MS4 renewal application, as is the MPCA comment link. The public can also contact the town office to make comment.

Roll-off Sale

Clerk Kimberly-Maas informed the Board there are two offers to purchase the 30 cubic yard dumpster which is in the maintenance building and no longer needed. Both offers include taking the dumpster and its contents of cardboard. The first offer of \$3000.00 came from a local demolition company. The second offer is from Metro Appliance Recycling, the Town's recycle day vendor and is for \$3200.00.

Motion/Second authorizing the sale of the dumpster to Metro Appliance Recycling for the amount of \$3200.00. Metro Appliance Recycling will also take the contents of the dumpster and properly dispose of them, as part of this sale by: Aubol/Hedstrom. Approved by: Alford, Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Roads

Winter Road Maintenance Bids

The Road Committee reported they had opened and reviewed the five bids submitted for consideration. Of those bids, only two have the equipment necessary to perform plowing and ice control on the majority of the town's roads. Those bids came from JME and TW Hauling. Those two companies bid an hourly rate of \$130.00 - de-icing product is an additional cost. They are also familiar with the roads in the township, as they have served the township for many years. JME is looking for a one-year contract and TW Hauling would be amenable to extending their contract up to three years. Three (3) of the submissions would be able to serve the town in areas where smaller equipment is needed; like the town hall parking lot, Bailey

Station Cemetery, and some of the narrower roads within the township. The town's current vendor Donny Kampa was one of the vendors whose equipment can take care of the areas where small equipment is needed. The other two submissions were from On-Call Sweeping and Mark Thompson, an independent contractor. The Road Committee recommends entering into a one-year contract with Donny Kampa, JME and TW Hauling – with an option to extend TW Hauling's contract for up to three years; splitting the responsibility of maintenance between these three vendors.

Motion/Second to enter into a one-year/season, plowing and ice-control contract with Donny Kampa, for certain areas and roads within Big Lake Township; to enter into a one-year/season, plowing and ice-control contract with JME, for certain roads within Big Lake Township; to enter into a one-year plowing and ice-control contract with TW Hauling for certain roads within Big Lake Township. TW Hauling contract will have the option to extend the contract annually for a maximum of a three years/seasons by: Leslie/Brenteson. Approved by: Alfords, Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Road Tour

The Road Committee performed their annual fall road tour. Supervisor Brenteson reported the roads are generally in good condition. There are a number of roads where trees are encroaching into the right of way. A full report will be made at an upcoming meeting.

Treasurer's Report

Town Treasury Report

Ken reviewed the Treasurer's Report and financial statements with the Board. The town treasury ending balance (less escrows) was \$2,078,727.51. Ken noted the bulk of the escrow money is from CMRP, for which the Town serves as fiscal agent. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.*

Motion/Second to approve the Treasurer's report by: Brenteson/Alfords. Approved by: Aubol, Alfords, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Hedstrom informed everyone that the Big Lake Fire Department is holding a fundraiser at McPete's on Saturday September 11, 2021.

Supervisor Aubol and Supervisor Brenteson attended the "solar array" meeting at the Becker High School. Meeting attendees gave a lot of information on the solar farm that is being proposed to replace the coal generation plant in Becker. Bruce noted proposed farm is slated to be 3500 acres and will start on land behind Salida (Hwy 10 & Co. Rd 11) and move west to the current location of Xcel's coal plant. It will continue west from Co. Rd 8 toward Clear Lake. The proposed solar farm will generate 480MW where the Coal Plant currently generates 2400MW. Public comments will be open to the PUC through Wednesday September 15th. A link will be provided on the township's website.

Supervisor Brenteson let the Board know he will miss the next regular meeting.

Announcements:

Big Lake Area Food Shelf will be distributing food packages on Monday September 20th, beginning at 3:30PM - 5:30PM (or until food is gone), in the town hall parking lot. The final produce distribution will be on Monday October 20th – same venue and times.

2021 Annual Dog Vaccination Clinic will be held on Saturday September 25th, beginning at 9:00AM. The veterinarian will be offering one-year dosages of certain vaccines. The Sherburne SWCS will be on site to offer NITRATE testing for those who would like to have their water tested. Additional information is available on the township website.

Minnesota Association of Townships Annual Conference and Meeting will be held virtually, beginning on Thursday September 9, 2021. Supervisors can register on MAT website.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:47 PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 22nd day of September 2021, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Board Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk