



Regular Board Meeting
Wednesday November 10, 2021 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:02 PM, on Wednesday November 10, 2021, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Vice-Chair Dean Brenteson, Supervisor Norm Leslie and Supervisor Mark Hedstrom. Supervisor Larry Alford was absent. Staff members present were Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas and Deputy Clerk Jayme Swenson. State House Representative Paul Novotny, Sergeant Luke McLean – Sherburne County Sheriff's Department, one guest, and a newspaper reporter were also in attendance.

Approval of Meeting Agenda

Motion/Second to approve the presented Agenda by: Leslie/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with presented Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: Approval of Minutes: A) Regular Monthly Board 10/27/2021. B) Approval of Claims & Payroll paid 11/10/2021. Motion/Second to Approve Consent Agenda by: Hedstrom/Brenteson. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Sheriff's Department Report

Sergeant Luke McLean presented the incident report for the month of October to the Board. He highlighted there were three (3) school bus, stop arm violations in the month. He reminded everyone that when school busses begin the process of stopping and turn on the amber lights, vehicles are to slow down and passing the bus is illegal. There was a theft of lumber from a new home build site. Thankfully the contractor had installed trail cameras and the suspect was easily seen and has been identified. There has been a lot of dumping of trash and large items throughout the county. Many contributing factors are likely causing this activity.

Open Forum

Paul Novotny, District 30A Minnesota House of Representatives, gave a brief legislative update. Rep. Novotny distributed a copy of SF 1927 a bill written by Representative Bruce Anderson, from the Monticello area. The bill speaks to township protection in the annexation process. He asked the Board to review the bill and let him know their thoughts on it.

Regular Business

BLFD Engine Replacement

Clerk Kimberly-Maas informed the Board that the Big Lake Fire Department Joint Powers Board (BLFD JPB) had met and discussed the purchase of a new pumper engine. The engine is on the Fire Department's Capital Investment Plan for 2023 delivery. The base price of the truck is \$813,950.00 - this is Sourcewell Consortium Pricing. In the past, trucks were paid for in stages, however, an option to prepay the full amount, which will result in a \$25,096 discount. The cost of the vehicle is projected to increase 6% - 8% after the new year and there may also be additional costs (2% - 3%) for any change orders. BLFD JPB approved the purchase of the new truck and recommended the option to pay the full cost of the truck. Brenda was also asked by the JPB to request the future sale of the engine to be replaced also be authorized by the Town Board as a separate action.

Supervisor Hedstrom recommended the Board defer taking any action on the replaced engine. He noted the Orrock Substation discussion has been put on hold for the moment but may resume. The engine would still be a useful piece of equipment, should a substation come to fruition.

Chair Aubol asked Treasurer Warneke to give his opinion on paying for the truck up-front vs putting money down and making installment payments. Treasurer Warneke stated paying the full amount makes sense as the interest rates are such that we would not earn nearly the amount that would be saved by paying the full amount of the truck. Ken also noted a 100% performance bond will issued at the time the contract is signed.

Supervisor Leslie voiced his concern that the proposal only lists the City on the paperwork. Supervisor Hedstrom will follow-up on this concern to ensure the contract names both parties.

Motion/second approving the purchase of Pierce Enforcer Heavy Duty Rescue Pumper. The Board authorizes the full amount be paid up front to take advantage of the \$25,096 discount. The Town's portion will be \$394,427 by: Aubol/Leslie. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. None opposed. Motion prevailed.

No Action taken on disposal of the current pumper.

Application for Certificate of Possessory Title (CPT)

Todd Jagodzinski and Troy Ostrander are applying for a Certificate of Possessory Title, which will allow them to bring their property into Torrens Registration. The parcels are in Second Birch Lake (PIDs: 10-103-4100, 10-404-0130, 10-404-0220). The Town was notified because our parcel PID 10-404-0132 is adjacent to 10-404-0130 and we granted a temporary license agreement for a SSTS to part of our parcel. Two of the residents, the Smereks and Olsons, also received notification of the CPT, because access to their property is made by traveling across a portion of PID 10-103-4100. These residents could potentially become landlocked by the action. The board wants to ensure this is resolved before the CPT is issued.

Motion/second authorizing Clerk and Peter Tiede to contact David Meyers and let him know the Town opposes the issuance of CPT, until the Smereks and Olsons have secured easements or formal access to 160th St and 224th Ave through parcel 10-103-4100 by: Brenteson/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom and Leslie. None Opposed. Motion prevailed.

Roads

Supervisor Brenteson reported the town was unable to secure the necessary easement to complete the 180th St. connection between Rivercrest Farms 2nd and Knick Knack Knoll 2nd.

As the weather has cooperated, the town's vendor is catching up on road maintenance. Sign installation needs to be completed.

Paving of 205th Ave was done on 11/01. An ultra-thin bonded wear course (UTBWC) was used and hopefully it will be as durable as promised. Striping of the surface is still needed. Overlay on 172nd St is slated to be completed this week.

Business from the Board – Committee Reports/Updates

Supervisor Leslie reported the park trail signs have yet to be made. The county sign shop is still working to dial in the printer.

Supervisor Hedstrom attended the community ed meeting. The community ed department is updating an old handbook and will mirror the City of Big Lake’s new logo on the updated handbook. There is a \$635,000 balance in the community ed fund. This balance will allow freezing class costs. Additional staff has been added for new classes, geared toward older children. Corrie Scott requested a mention of the Big Lake Winter’s Farmer’s market, held the third Saturday each month, at city hall.

Supervisor Aubol noted the Big Lake Fire Department Joint Powers Board is also looking at a new roof for the station. Some additional information is being gathered and the information will be presented at the December meeting, for consideration.

Supervisor Brenteson informed the CMRP group is moving forward. The focus is on promoting regional parks and trails, finding grants and funding to interconnect them. The transportation task force is looking at all regional road projects, looking at future traffic flow to assist in locating where the future Mississippi bridge would be best located. A future community presentation is planned.

Treasurer’s Report

Treasurer Warneke reviewed the Treasurer’s Report and Financial Statements with the Board. The town treasury ending balance (less escrows) was \$ 1,913,292.26. The total balance of the escrow funds was \$ 420,657.61. Total Treasury as of 11/09/2021 equaled \$2,333,949.87. There will be \$65,577.27 remaining in the Fire Capital Fund, after payment for the pumper is made. *Financial Reports are retained as part of the official Minutes and available in the Clerk’s Office.*

Motion/Second to approve the Treasurer’s report by: Leslie/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Announcements:

- ~ Only one regular meeting in December on 12/08/2021.
- ~ County Road 81 construction – CR81 closed just east of 206th St. NW thru May 2022 (CR 73 is detour route).

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:39 PM by: Leslie/Aubol. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 08th day of December 2021, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Board Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk