



Regular Board Meeting
Wednesday December 08, 2021, 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday December 08, 2021, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. In attendance were Chair Bruce Aubol, Vice-Chair Dean Brenteson, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke and Deputy Clerk Jayme Swenson. Supervisor Larry Alford and Clerk Brenda Kimberly-Maas were absent. Sherburne County Sheriff's Department's Sergeant Luke McLean, Big Lake Fire Department's Captain Nick Christenson, Sherburne County Commissioner RaeAnne Danielowski, Sherburne County Planning and Zoning Staff members; Dave Lucas, Avery Guertin, Zach Guttormson, two (2) guests, and a newspaper reporter were also in attendance.

A moment of silence was held in memory of and to honor previous Town Supervisor Ewald Peterson (07/01/1939 - 12/06/2021).

Approval of Meeting Agenda

Motion/Second to approve the presented Agenda by: Hedstrom/ Leslie. Approved by all present Supervisors. None opposed. Motion Prevailed. The meeting proceeded in accordance with presented Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: Approval of Minutes: A) Regular Monthly Board Meeting on 11/10/2021. B) Approval of Claims & Payroll paid since 11/11/2021. Motion/Second to Approve Consent Agenda by: Brenteson/Hedstrom. Approved by all present Supervisors. None opposed. Motion Prevailed.

Sheriff's Department Report

Sergeant Luke McLean reported on the incidents responded to for the month of November. He highlighted a motor vehicle collision that occurred due to the driver swerving, to avoid a small animal. He also reported that the individual responsible for starting the arson fire, at the Lord of Glory Church, has been arrested.

Open Forum

None

Big Lake Fire Department Report

Captain Nick Christenson presented the October and November 2021 Fire Department report. The Department responded to a two-month total of 73 Calls: City of Big Lake- 44,

Big Lake Township-24, Orrock- five (5), Mutual Aid- 0 zero and four (4) Officer Calls. Calls consisted of three (3) Building Fires (1 arson), two (2) Grass Fires, 10 Hazardous Conditions, 11 Medical Assists, and four (4) motor vehicle collisions. The department's online training has been on CPR, fire extinguishers, seat belts, airbags, and driver safety. Hands-on-Training was on wire entanglement, cold water rescue preparation, and search and rescue. The department also took place in the community's Santa Parade collecting food items for the local food shelf. Capitan Christenson also shared that former BLFD Firefighter Aaron Bidle, who has been serving as a volunteer Fire Fighter for the Loretto community, passed away unexpectedly on December 1, 2021, at 41 years of age.

Regular Business

Sherburne County Planning and Zoning

Staff members from the Sherburne County Planning and Zoning department presented an update and overview of their department and activities. *Report retained with the Minutes.*

Legal Counsel

Deputy Clerk Jayme shared with the Board that the Town's current legal counsel, Peter Tiede, will be changing law firms. The Town is happy with his work, however, will use this opportunity to request pricing from other firms, to assure fiscal responsibility.

Big Lake Fire Department Station Roof Replacement

Chairman Aubol shared that at the December Big Lake Fire Department Joint Powers Board (BLFD JPB), they reviewed two (2) estimates to replace the fire station's roof. However, after thorough review he and fellow BLFD JPB Board Member, Vice-Chairman Brenteson, felt it best to prepare a bid specification packet and re-request bids, as the two (2) received were not comparable.

License Agreement SSTS Pipe under 156th St. NW

Deputy Clerk Jayme reported that the License Agreement for parcel 10-102-3423 is still under review, with the Town's legal counsel.

Grant Application Support Letter – County Road 5 NW trail footbridge

Deputy Clerk Jayme shared that Gina Hugo of Sherburne County's Public Works Department is requesting a letter of support, from the Town Board, to seek financial grants. The Board acknowledged that a pedestrian bridge, to cross the Elk River, along County Road 5 NW, would be a great addition for the community and directed the Clerk's Office to draft a letter of support to seek grant opportunities.

Certificates of Possessory Title (CPT) Application – Jagodzinski/Ostrander property

Deputy Clerk shared with the Board that Mr. Jagodzinski, Mr. Ostrander and their neighbor Mr. Smerek are in discussions regarding the sale of a small piece of land for the driveway onto the Smerek property.

Roads

Partial Pay applications to Asphalt Surface Technologies Corporation (ASTECH)

Treasurer Warnke reported that the partial pay applications from ASTEC for work on the cul-de-sacs in Knick Knack Knoll Second and the ultra-thin bonded wearing (UTBWC) process on 205th Avenue NW have been received and are ready for payment. Motion/Second to approve payments to Asphalt Surface Technologies Corporation (ASTECH); \$37,001.59 for 205th Avenue and \$41,660.08 for Knick Knack Knoll Second by: Hedstrom/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Supervisor Brenteson reviewed the snowplow policy reminding all that if two (2) to four (4) inches are predicted, the snowplows will typically start plowing towards the end of the storm. However, during active snow falls or if large amounts of snow is predicated plows may be out on main roads, intersections and to apply ice control product.

Business from the Board – Committee Reports/Updates

Supervisor Leslie reported that he is in the process gathering estimates for addressing the invasive buckthorn trees, within the Township’s Lions Park. He will report findings at the next Regular Board Meeting.

Supervisor Aubol reported that he attended the Sherburne County Planning Commission’s Board Meeting, at which the Board approved the request to amend a current Conditional Use Permit (CUP) for Hope Stables, a business located within the Township. The amendment will allow the stable to board up to 40 horses, allow riders to leave the property on horseback and allowing the manure management to be a dumpster or compost plan.

The Board will look into sending a gift to the Ewald Peterson

Treasurer’s Report

Treasurer Warneke reviewed the Treasurer’s Report and Financial Statements with the Board. He also shared that he has been learning about options for utilizing the funds from the American Rescue Plan Act 2021 (ARPA). The Town’s treasury ending balance (less escrows) was \$2,424,588.26, after the approved payment to ASTECH, this evening. The total balance of the escrow funds was \$417,207.49. Treasurer Warneke has no concerns. *Financial Reports are retained as part of the official Minutes and available in the Clerk’s Office.* Motion/Second to approve the Treasurer’s report by: Leslie/Brenteson. Approved by all present Supervisors. None opposed. Motion Prevailed.

Announcements:

Sherburne County will host an Open House for the upcoming road construction on the section of County Road 43 NW just North of Hwy 10. The Open House will be Wednesday December 15, 2021, from 5:00pm to 7:00pm at Liberty Elementary School.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:42 PM by: Leslie/Hedstrom. All present Supervisors present approved. None opposed. Motion Prevailed.

Respectfully Submitted,

Jayme Swenson, Deputy Clerk

Accepted this 12th day of January, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Board Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk