



Regular Board Meeting
Wednesday May 25, 2022 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 25, 2022, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Chief Seth Hansen – Big Lake Fire Department, Bret Collier - resident, one guest, and news reporter were in attendance. Vice-chair Brenteson and Supervisor Larry Alford were absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting of 05/11/2022. B) Approve List of Claims & Payroll paid 05/25/2022. Motion/Second to Approve Consent Agenda by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

Big Lake Fire Department Report

Department Update

Chief Hansen reported April 2022 fire department calls for service. The department responded nine (9) calls in Big Lake Township, nine (9) calls in the City of Big Lake, zero (0) in Orrock Township, and one (1) mutual aid call, for a total of 19 calls. The calls included seven (7) fires – of which were one (1) grass fire, one (1) vehicle fire, one (1) cooking related fire, and two (2) hazardous conditions. Hansen took a moment to recognize three members for their above expectation for response. Noel Krebs at 81%, Eric Rosa at 89%, and Supervisor/Assistant Chief Hedstrom with 100%. The department's new recruits graduated from the Elk River Fire Academy on April 25th. Chief Hansen attended the graduation where Representative Novotny was a keynote speaker. The department participated in Kid's Choice graduation, at Independence Elementary School, as a community service. Online and hands-on training consisted of wildland fire fighting. Lupulin Brewery's anniversary celebration resulted in the donation of \$870 toward the purchase of extrication equipment, for the new fire engine. The department was present with an engine.

Open Forum

Bret Collier took the open forum opportunity to inform the Board he had attended the City of Big Lake's workshop, prior to the township meeting. Rick Wieble was at the workshop and made a presentation to the City Council. The presentation was audio recorded. Slides which were part of the presentation will be combined with the audio and Bret will send the compiled presentation to the town, for the board to review.

Regular Business

Recycle Day Recap

Clerk Kimberly-Maas informed the Board the recycle day event was attended by 207 residents of Big Lake Township, City of Big Lake, and Orrock Township. Attendance was lower than previous years, but the vendor has had a downturn in attendance at all the recycle events he serves, this year. The board was given a breakdown of the items received, as part of their packet. Many large appliances, electronic waste and fluorescent lamps were brought for proper recycling.

Request for Park Dedication Funds

Clerk Kimberly-Maas informed the Board installation of Class 2 granite onto existing park trails had been completed. The installation held up well through the rain flooding. She provided to the Board an application for reimbursement from the town's park dedication fund. Motion/second to apply for Sherburne County Park Dedication funds in the amount of \$15,300, for the purchase and installation of Class 2 granite used to improve existing park trails by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

Supervisor Updates

Supervisor Leslie reported the removal and replacement of woodchips in the playground was complete. There are 14" of tamarack chips installed which will compress over time and use. He expanded the chip area to butt up to the sidewalks on the west and north side of the playground. The reason is two-fold. Concerns over the degradation of the wooden ties and also to help with accessibility and mowing. The cost to expand the playground area was \$1,000.00. Norm also was walking the trails shortly after their improvement and was pleased to meet a family on the main trail. The young daughter was easily pulling a wagon behind her. Norm added a section of trail to have class 2 installed on it. The added section runs from the CSAH 5 ball field parking lot to the main trail. There will be some touch up work done to the trail, once the river fully recedes.

Supervisor Aubol attended a County Planning & Zoning meeting where he learned a semi-tractor/trailer sales and storage business is being built on the west side of the county. The location is near Mies Outland. A 16,000 sq. ft. building will be constructed, and nine (9) acres will be used as an outdoor storage location.

Roads

180th St. NW connection

Clerk Kimberly-Maas informed the Board she had received all the necessary signatures on the permanent road dedication easement which will extend 180th St. NW between Knick Knack Knoll - Second Addition and River Crest Farms Second Addition. She also presented the Board with Resolution RES 2022-10 Establishing Public Right of Way 180th St. NW, as well

as formal relinquishment of the temporary 180th St. NW cul-de-sac easement. Once approved the permanent easement dedication and resolution establishing 180th St. NW connection road, will be recorded. Ken Warneke thinks the construction and paving of the new road will be done by ASTECH, as carry-over work from 2021. If they are unable to do the work, it will be offered to Knife River.

Motion/second to accept dedicated easement for public right-of way by: Leslie/Hedstrom.
Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

Motion/second to adopting Resolution RES 2022-10 establishing public right-of-way 180th St. NW by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

Motion/second to approving formal relinquishment temporary 180th St. NW cul-de-sac easement by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

2022 Overlay – Change Order #1

Treasurer Warneke presented some additional roads being recommended to be added to the 2022 overlay contract. These roads were reviewed during the spring road tour and noted as secondary in need of overlay. The road committee recommends the addition of the following roads: 197th St. NW – Berndt Pond Estates Second Addition, 192nd St. NW – Sleepy Hollow South, 211th Ave. NW between 16905 and 17325, and 150th St. NW – Aspen Hills. The cost to add these roads will be \$98,750.94. The new contract amount will be \$ 878,031.09.

Motion/Second to approve additional work to Knife River 2022 Overlay contract to include change order #1 adding \$ 98,750.94 to the cost of Knife River contract to \$ 878,031.09 by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

Ken told the Board the most recent communication with Knife River indicates work will commence June 6th or 7th depending on the weather.

Road tour notes are still being compiled.

Ken attended the MAT Legal Seminar earlier in the day. He told the Board there was a lawsuit in Crow Wing County which resulted in the ruling that the Marketable Title Act trumps platted dedication of ROWs which have not been improved or opened. This suit has been appealed to the Minnesota Supreme Court and if the decision is upheld, it could affect some of the township's roads. Information will be shared as it becomes available.

Treasurer's Report

Treasurer Ken Warneke informed the board there are some negative fund balances in the general which will be resolved when the first 2022 tax collection is received from the County. He also noted recycle day invoices and receipts have yet to be received so the balance of the fund is a bit skewed. The brushing/clearing account in the road fund is over budget, due to catch-up work being performed this season. He reported the general fund balance as \$ 230,146.90 and road fund balance as \$ 742,727.87 The town treasury ending balance (less escrows) to date equals \$1,717,186.16. Escrow balance is \$462,674.46. Total

amount in the treasury (including escrows) equals \$2,179,860.62. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.* Motion/Second to approve the Treasurer's report by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

Announcements

- ~ Town offices closed Memorial Day – Monday May 30th
- ~ Town Audit will occur June 1 – 3, 2022
- ~ Next Regular Board Meeting on Wednesday June 8th at 6:00PM.

Adjournment

Motion/Second to adjourn the Regular Meeting at 6:35 PM by: Leslie/Hedstrom. Approved by: Aubol, Hedstrom, and Leslie. None opposed. Motion prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas, Clerk

Accepted this 8th day of June 2022, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk