



Regular Board Meeting
Wednesday September 14, 2022 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:35 PM – directly following the Reconvention of the 2022 Annual Meeting, on Wednesday September 14, 2022. The meeting was held at the Town of Big Lake Town Hall, located in the Big Lake Township’s Lions Park Community Center - 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Supervisor Dean Brenteson, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Cannon, Sergeant Austin Turner - Sherburne County Sheriff’s Department, eight people, and a news reporter were in attendance. Supervisor Larry Alfords was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Hedstrom/Leslie. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes; Regular meeting on 08/24/2022. B) Approve List of Claims & Payroll paid 09/25/2022 – 09/14/2022. Motion/Second to Approve consent agenda by: Brenteson/Leslie. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. None Abstained. None Opposed. Motion Prevailed.

Sheriff’s Report

Sherburne County Sergeant Austin Turner reported to the Board traffic complaints were down for the month. Calls for service included reports of ATV riding on private property, and ATV crash occurred on CSAH 14, and a Nystrom client assaulted a Nystrom employee, during transportation. Extra security patrols continue near the communications tower located in the northeastern area of the township. *Statistics report was unavailable*.

Open Forum

NONE

Regular Business

Road and Shoreland Setback Variances – 21690 186th St. NW (PID 10-107-4200)

Supervisor Brenteson stated he made a site visit to the property and spoke with Mrs. Knop about the planned detached garage, house addition, and new deck construction. The existing home was built according to the setback standards in place when it was constructed, in 1963. Dean felt the additional construction would not impede on the right of way or road drainage nor did he think there would be any problems on the river side of the home. Supervisor Hedstrom stated the new construction would be on level land and Nathan Knop informed the Board he had a survey done to find the area of impervious surface that would remain, post construction and it will be at 22%, well within the County ordinances. Nathan also told the Board he worked with Dan Cibaulka from Sherburne SWCD on his landscaping.

The couple will be adding at least one rainwater filtration garden to assist with handling the runoff, before it enters the river.

Motion/Second to send recommendation for approval of the two variances to county planning and zoning by: Hedstrom/Brenteson. Approved by: Aubol, Brenteson, Hedstrom, Leslie. None opposed. Motion Prevailed.

Meadow Estates Plat Concept Plan – review and comment

Dan Berning was in attendance to present his concept plan for a new plat in the township. Meadow Estates would be located between County Road 43 and County Road 83 connected by the existing township road called 174th St. NW. Dan explained the plan is to have 6 lots on the northerly parcel and 10 on the southern parcel. 174th St. would be extended to the north where it would terminate in a cul-de-sac, and to the south where it would connect to County Road 83. Board members felt the concept was good and will be a nice addition to the township.

Roads

Supervisor Brenteson noted the road committee has been working on couple of areas where there were soft soils under the bituminous. The soil corrections have been done and paving will be done the following week. Quite a bit of brushing has been done and a lot remains to be done.

Supervisor Updates

Supervisor Leslie informed everyone the wildflower planting Eagle Badge project being done by Liam Royce has been completed. Norm will be meeting with Liam to sign off on the project the upcoming weekend. Norm and Bryce Murphy, Riverland Construction Project Manager met to pick out shingle and steel roofing colors. The contract has been signed and work is slated to begin mid-October. Xcel Energy will be replacing the high-tension wire posts that run in the park. They have laid mats down and cleared brush for their equipment to access the easement. The small shed on the north side of the parking lot, near the little ball field, will be removed soon. Staff is working to contact someone from the other Scout organization for its removal.

Supervisor Hedstrom reported the BLFD offered five candidates positions with the department. All five have returned their letters of acceptance. Mark is looking forward to meeting the new Community Ed. Director at the first meeting this fall.

Supervisor Brenteson reported the CMRP group is utilizing the County Engineering staff to write a Mississippi River crossing bridge. The project is moving along. He reminded everyone this will likely still be a twenty year process, before a possible completion and bridge.

Treasurer's Business

2023 Big Lake Fire Department Budget

Treasurer Warneke presented the 2023 BLFD budget for Board approval. The BLFD finance committee and Orrock finance committee have been negotiating a new fire coverage contract. The presented fire budget will result in about a 10% increase to the township. Ken also pointed out the Fire CIP levy will be requiring about \$240,000 annually for the next five years and the township will need to plan accordingly. 2023 is a big (expensive) year for the department, as it has a new tender, new grass rig and repaving of the parking lot included in the budget. Proposals for the station's parking lot are being worked on by Layne Otteson, City of Big Lake engineer. The 2023 BLFD budget presented was recommended for board approval by the BLFD Joint Powers Board. Chair Aubol told the audience the Big Lake Fire Department is co-owned and co-funded by the town and city. Personnel and equipment – purchase, upgrades and maintenance, make up the bulk of the expenses.

Motion/Second approving the 2023 Big Lake Fire Department Budget by Brenteson/Leslie.

Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed.

Treasurer Warneke reviewed the Treasurer's Report, Financial Statements and Bank Reconciliation with the Board. He reported all fund balances are where he expected they would be at this time of the year. He expects to receive the second tax payment at the end of November or beginning of December. Brushing is overbudget because 2021 work spilled over into 2022. Ken also pointed out the sale of the jointly owned lot in Knick Knack Knoll is reported under Big Lake Fire Capital fund/Other Financing Sources. This will be used to offset some of the upcoming fire capital expenses he mentioned earlier. Ending balances reported: General Fund \$235,847.43; Road & Bridge \$835,430.52. The town treasury ending balance (less escrows) as of 09/13/2022 was \$2,328,630.09. Escrows totaled \$432,340.69. Total town treasury \$2,760,970.78. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.* Motion/Second to approve the Treasurer's report by: Leslie/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

Announcement

- ~ Big Lake Community Food Shelf distribution Monday September 19, 2022 from 3:30PM – 5:30PM at the Town's Lions park.
 - ~ Dog Vaccination Clinic & Well Water NITRATE LEVEL Testing – 09/17/2022 from 9AM – NOON
- November 8th General Election information:
- ~ Absentee Voting begins Friday, September 23rd. All Absentee Voting is coordinated through the Sherburne County Auditor's Office.
 - ~ The Board will be considering Election Judge Appointments at their meeting on September 28th.
 - ~ Big Lake Chamber of Commerce Candidate Forums:
 - Monday, September 26th – School, Township, and City Candidates Forum.
 - Monday, October 10th – County and State Candidates Forum.
- NOTE: Forums Will be videotaped by the Sherburne Wright Cable Commission and will play back on the City's Government Channel and on Demand from the Chamber Website

Adjournment

Motion/Second to adjourn the Regular Meeting at 7:10 PM by: Leslie/Hedstrom. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas, Clerk

Accepted this 28th day of September 2022, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk