



Regular Board Meeting  
Wednesday March 22, 2023 6:00 PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday March 22, 2023 at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice-Chair Dean Brenteson, Supervisor Norm Leslie, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Cannon, Fire Chief Seth Hansen, five Scouts, three Scout leaders, Jesse Huan Big Lake Trap Team Booster Club, one guest, and news reporter were in attendance. Supervisor Larry Alfords was absent.

#### Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hedstrom. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed. The meeting proceeded in accordance with the presented Agenda.

#### Approval of Consent Agenda

The Consent Agenda consists of: A) Approval of Minutes Regular meeting of 03/08/2023. B) Presentation of the DRAFT 2023 Annual Town Meeting minutes. C) Approve List of Claims & Payroll presented. Motion/Second to Approve consent agenda as presented by: Hedstrom/Brenteson. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. None Opposed. Motion Prevailed.

#### Big Lake Fire Department Report

Chief Seth Hansen reported in February 2023, the department responded to 37 calls – Twenty-six (26) in the city of Big Lake, six (6) in Big Lake township, two (2) in Orrock township, three (3) mutual aid – 2 in Elk River and 1 in Monticello. Calls of interest were five (5) car fires, five (5) hazardous conditions (gas leak, electrical hazard) and eight (8) medical assists. CentraCare was at the station for February training. Training consisted of airways, AED usage, and familiarizing the members with equipment is location on the ambulances. The familiarization of the rigs is to be able to assist the EMTs upon their arrival to a scene. Chief Hansen presented the most recent schematic of the new ladder truck and thanked the Board for their support of the department.

#### Open Forum NONE

#### Regular Business

Big Lake High School Trap Team Booster Club, a 501c(3) organization's president, Jesse Huan was present to request a gambling license. The booster club will be selling raffle

tickets, a fundraiser for the trap team. The club would like to hold the drawing during the team's end of season banquet. The banquet is slated to be held at the community center, on a late June weekday. Raffle prizes include items such as ammo bags, cleaning kits, shotguns, shells, and other trap shooting related things. The board reviewed the application and had no concerns with the request.

Motion/Second to approve the gambling license application, to allow the Big Lake High School Trap Team Booster Club to utilize Big Lake Township's Lions Park community center as its location to hold a raffle drawing by: Hedstrom/Leslie. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed.

### Supervisor Updates

Supervisor Aubol attended the Planning & Zoning Board of Adjustment meeting where they discussed the Pines Edge FINAL Plat. The plat sits adjacent to county roads 83 and 43 and consists of four parcels with no new town roads in the plans. Two parcels will be accessing county road 43 via a shared driveway and the other two parcels will share a driveway to access county road 83. The plat was approved by the board and will be moved to the County Board for their approval. Supervisor Aubol also attended the ceremony where Liam Royce was presented with his Eagle Scout badge, for the pollinator project done within the park.

Supervisor Brenteson attended Sherburne county's comprehensive planning meeting. He learned that the commission is looking for input on the new zoning plans. There are three segments on housing policies being considered. Rural residential in the eastern area of the county, agricultural uses on the western areas – with more options for landowners, and higher density options in cities. They are also looking at the modifications to help with economic development aspect. With regard to township home-based businesses, ideas are being floated like small industrial repair shops. Discussion on how to promote and control the development was made. They are also looking at policies for "hot spot" growth areas and future transportation needs in and around those areas. Results will be forthcoming.

### Roads

Sealed Bids for 2023 ultra-thin bituminous wear-course (UTBWC) projects were opened at the township hall at 10:00AM, on Monday March 13, 2023. Supervisor Brenteson noted he was hopeful that there would be at least two companies bidding on the project. But only ASTECH submitted a bid. ASTECH was the firm who placed the product on 205<sup>th</sup> Ave from CR43 to Independence Elementary and the road is holding up very well, two years after it was applied. UTBWC product is a really good product in the right situation. It helps to preserve an overlay longer because it holds together better than an overlay, seals cracks better because it's thicker than traditional sealcoat material and works very well in curbed areas. It is not a product that would work at the intersection near 166<sup>th</sup> & 167<sup>th</sup> streets and 205<sup>th</sup> Ave., where the bituminous is breaking apart or for major potholes. The amount of the bid was \$291,828.80. Additional areas can be added to the project areas. Wes Davis is working on calculating the total number of miles of overlay and UTBWC this season.

Motion/Second to accept the presented bid and award contract to Asphalt Surfaces Technologies Corporation (ASTECH) in the amount of \$291,828.80 by: Aubol/Leslie. Approved by: Aubol, Brenteson, Hedstrom, and Leslie. Motion Prevailed.

### Treasurer's Report

Treasurer Warneke reviewed the Treasurer's Report and Financial Statements with the

Board. He pointed out in the general fund the CMRP planning budget appears to be under budget. This is because the township paid their 2023 dues in 2022. He informed the board that the amount that was spent on plowing through February alone was \$343,700 – well over the 2023 budgeted amount of \$310,000. Ken noted that he had misstated the 2023 snow budget as \$320,000, during the previous meeting. Treasurer Warneke stated he has been on many of the roads and potholes are indeed going to be a problem this year. He said the road committee *may* need to re-evaluate the 2023 project lists. The town treasury ending balance (less escrows) as of March 21, 2023 equaled \$2,254,518.04. Including escrows, the total town treasury was \$2,772,485.57. *Financial Reports are retained as part of the official Minutes and available in the Clerk's Office.* Motion/Second to approve the Treasurer's report by: Hedstrom/Brenteson. Approved by: Aubol, Brenteson, Hedstrom and Leslie. None opposed. Motion Prevailed.

#### Announcement

- ~ Big Lake Lion's Fish Fry to be held on Friday March 31<sup>st</sup>. Food will be served from 4:30PM – 7PM at the town community center.
- ~ SCAT Meeting will be held on Wednesday April 5, 2023, at the Sherburne History Center. Dinner will be provided at 6PM with the meeting commencing at 7PM.
- ~ Next regular board meeting on Wednesday April 12, 2023 commencing at 6PM, at the town hall.
- ~ Local Board of Appeal and Equalization meeting will be held at the town hall on Thursday April 13, 2023 at 9AM.

#### Adjournment

Motion/Second to adjourn the Regular Meeting at 6:23 PM by: Leslie/Brenteson. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk

Accepted this 12th day of April 2023, by the Town of Big Lake Board of Supervisors.

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Bruce Aubol, Chair

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Town Clerk