

TOWN OF BIG LAKE

Regular and Reorganizational Meeting Agenda Wednesday January 08, 2025, 6:00pm

1. Call Meeting to order and Pledge of Allegiance

NOTE: Per MN Statute Stat. 13D.02 Supervisor Larry Alfords will be attending the meeting remotely.
ALL votes must be performed via roll-call.

2. Roll Call

3. Administer Oaths of Office

Mark Hedstrom - Supervisor Seat 4

Laura Hayes – Supervisor Seat 5

4. Approval of Regular and Reorganizational Meeting Agenda

5. Approval of Consent Agenda

Items on the Consent Agenda are reviewed in total by the Town Board and may be approved through one motion. Any item on the Consent Agenda may be removed by any Board Member for separate consideration.

A. Approval of Minutes: Regular Board 12/11/2024

B. Ratify and Approve List of Claims & Payroll since 12/11/2024

6. Sheriff Report – Sergeant Barrett

7. Open Forum:

Business presented during this time will be limited to 5 minutes per person. The Board reserves the right to defer any action on business presented during the open forum. State your full name and address, for the record. Keep everything in statement form. Questions may be submitted in writing for future Board consideration. Once your time is up, any further interaction will be initiated by the Board.

8. Town Business

9. Roads

10. Business from the Board – Committee Reports/Updates

A. Supervisor Hedstrom

B. Supervisor Hayes

C. Supervisor Aubol

D. Supervisor Brenteson

E. Supervisor Alfords

11. Treasurer Business & Report

12. Reorganizational items

- A. Resolutions Authorizing Contract with Interested Officers Under M.S. § 471.88 Subd. 5

Roll-call vote with Officer of Interest abstaining from their Resolution. To pass all other votes cast must be in favor.

- i. Resolution 2025-01 Authorizing Contract with Interested Officer - Larry Alford.
 - ii. Resolution 2025-02 Authorizing Contract with Interested Officer - Bruce Aubol.
 - iii. Resolution 2025-03 Authorizing Contract with Interested Officer - Dean Brenteson.
 - iv. Resolution 2025-04 Authorizing Contract with Interested Officer - Laura Hayes.
 - v. Resolution 2025-05 Authorizing Contract with Interested Officer - Mark Hedstrom.
- B. Elect Chairman of the Board (action)
- C. Elect Vice-Chairman of the Board (action)
- D. Appoint Treasurer (action)
- E. Appoint Deputy Treasurer (Treasurer action)
- F. Appoint Clerk (action)
- G. Appoint Deputy Clerk (Clerk action)
- H. Appoint Board Members to Committees. (see list)
- I. Establish Regular Town Board Meetings (see list)
- J. Establish Legal Holidays observed (11 Federal holidays) and town hall closures (see list)
- K. Name Legal Counsel - currently Peter Tiede of Geck, Duea, Olson PLLC and authorize staff ability to utilize other legal firms per specialty
- L. Set Gopher Bounty for 2025 (currently \$3.00 per pair)
- M. Ratify:
- i. Grant Authority allowing staff to pay normal bills received and due between scheduled meetings

- ii. Grant Authority allowing Treasurer to make Electronic Fund Transfers (EFTs) for Taxes, PERA contributions, EFT payments, and inter-account transfers
- iii. Grant Authority allowing Clerk to make Electronic Fund Transfers (EFTs) for Taxes, PERA contributions, EFT payments, and inter-account transfers
- iv. Authorize Chairman, Vice-Chairman, Treasurer and Clerk to open banking accounts
- v. Authorize Chairman, Vice-Chairman, Treasurer and Clerk as authorized signors on Town banking accounts
- vi. Depositories of all Town funds: First Bank Elk River – Resolution 2025-06; Sherburne State Bank – Resolution 2025-07; US BANK (for PMA – 4M funds) – Resolution 2025-08
- vii. Depositories of all Big Lake Fire Department funds: Old National Bank – Resolution 2025-09; US BANK (for PMA – 4M funds) – Resolution 2025-10
- viii. Legal Posting Location outdoor bulletin board at the Big Lake Townhall
- ix. Official Newspapers for legal and public notices: Elk River Star News and Patriot News
- x. Confirm mileage reimbursement at 2025 Federal rate 70¢ per mile

13. Announcements

- Townhall will be CLOSED Monday January 20, 2025 – Martin Luther King Day
- SCAT meeting Wednesday January 15, 2025 – Dinner @ 6:00pm Meeting commences at 7:00pm
- Joint Community Meeting Thursday January 16, 2025, at 6:00pm Big Lake City Hall – Council Chambers

14. Last call for business

15. Adjournment