



Regular Board Meeting
Wednesday April 09, 2025, 6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday April 09, 2025, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Supervisor Larry Alfords, Supervisor Dean Brenteson, Supervisor Laura Hayes, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Treasurer Becky Guthrie, Deputy Clerk Debbie Workman, Sargeant Aaron Sturm - Sherburne County Sheriff's Department, County Commissioner Raeanne Danielowski, newspaper reporter, and one guest were in attendance.

Approval of Meeting Agenda

Chair Aubol requested an addition to the agenda under Last Call, to update the Board on Tyler Bowman's Eagle Badge project.

Motion/Second to accept the amended meeting agenda by: Hedstrom/Hayes. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. Motion carried. The meeting proceeded in accordance with the amended agenda.

Approval of Consent Agenda

The Consent Agenda consisted of approval of regular meeting minutes from 03/26/2025 and approval of claims and payroll presented.

Motion/Second to approve the presented consent agenda presented by: Brenteson/Hayes.

Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None Opposed. Motion carried.

Sheriff's Department Report

Sergeant Aaron Sturm reported 250 calls in the township, for the month of March 2025. Notable calls were 95 traffic stops, 17 medicals, 1 personal injury accident, and a debris dumping complaint near the intersection of 225th Ave. and CSAH 15. This location is notorious for dumping. Chair Aubol inquired on any special monitoring being conducted. Sgt. Sturm stated patrols are watching for speeding violations, distracted driving, DUI, and seat belt violations.

Regular Business

Cannabis

The State of Minnesota allows townships to delegate the registration, regulation, and restrictions of cannabis and lower hemp edible businesses within their geographic area, to their respective county. The Town Board has indicated this is their preference.

Sherburne County has agreed to take the responsibility over for townships with the stipulation the township enter into a formal joint powers agreement and enact an ordinance which mirrors the County's ordinance for registration, regulation and restriction of cannabis and lower hemp edibles (Sherburne County Ordinance 280).

Andrew Tiede, attorney for the town on cannabis matters, has been in conversation with Jennifer Pim, attorney for Sherburne County, to see if the town could enact an ordinance which limits the

number of businesses allowed in Big Lake Township to the statutorily required This will not be allowed, if the County is to serve as the Town's cannabis registration/regulation agency. Mr. Tiede sent Ms. Pim his recommended final draft of Town Ordinance 1300 – which adopts County ordinance 280 by reference, and Joint Powers Agreement. The language in both documents has been given approval by Sherburne County.

If the Town Board adopts and enacts the Ordinance, and approves the Joint Powers Agreement, the Clerk will get the documents to Sherburne County for execution, record both documents, and publish a summary ordinance in the Patriot News.

Motion/second to adopt and enact Town Ordinance 1300 – Cannabis Business Registration, Regulation, and Restrictions; approve entering into Joint Powers Agreement with Sherburne County for the administration and enforcement of Ordinance 1300; and adopt Summary Ordinance 1300 for publication by: Hayes/Hedstrom. Approved by: Alford, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried.

2025 Overlay Projects

The Town advertised for bids to have approximately 3 miles of town roads overlaid in the following locations:

- Knick Knack Knoll (224th, 225th, & 226th Avenues and 179th, 180th, & 181st Streets)
- Sleepy Hollow South (180th Ave)

Bids were received at the Town Hall until Tuesday April 1, 2025. At 10:00AM, Road Committee Supervisors announced the bidding was closed and commenced opening the seven sealed bids received. Bid bonds and addendums were present in all the received bids. The town's engineer reviewed all bids and completed a bid abstract. Knife River Corporation – North Central was the lowest bidder and came in under the engineer's estimate.

Bids were received from:

- Park Construction - \$ 456,913.50
- Duininck, Inc. - \$554,002.00
- Omann Contracting - \$534,957.00
- North Valley - \$453,734.69
- Minnesota Paving & Materials - \$461,593.30
- **Knife River Corporation – North Central - \$438,534.80**
- ASTECH - \$452,208.55

Motion/second to accept all bids and Award 2025 Overlay Contract to Knife River Corporation – North Central, in the amount of \$438,534.80 by: Brenteson/Alford. Approved by: Alford, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried.

Roads

Supervisor Brenteson reported that the tree trimming work was wrapping up on Old County Road 79. Hardwood trees were completed a week or so prior and pines and birch were almost complete. Supervisor Hayes mentioned a significant improvement to the time it took roads to clear and dry after the recent snowfall, where the trees have been trimmed back the full width of the right-of-way. Supervisor Aubol said 211th Ave also looked great! He also informed the attendees that County Road 83 will be closing soon for its reconstruction. Supervisor Alford requested the spring road tour be set for the week of April 21 – April 25, 2025. The tour will start at the town hall at 8:00AM on Monday the 21st. Treasurer Warneke and a quorum of town supervisors consisting of Supervisor Alford, Supervisor Brenteson, and Chair Aubol will be present to review the road conditions, signage, and rights-of-way. No other town business will be discussed and no decisions requiring Board action will be made.

Business from the Board – Committee Reports/Updates

Supervisors Brenteson and Hedstrom reported they and Clerk Kimberly-Maas met with Director Kyle Breffle - Sherburne County Emergency Services and other staff members to discuss the transition of the emergency warning sirens to the townships. They learned there are several options available for warning residents of weather related and other emergency events, for which the sirens are currently used. They also learned that maintenance and repairs of the units could be more expensive than the letter received from the County Administrator reported. The matter will be discussed at the upcoming SCAT meeting, as well.

Supervisor Aubol will be attending an upcoming planning & zoning advisory board meeting

Treasurer's Business

Treasurer Warneke informed the Board that the final ARPA report had been made. He noted that Deputy Treasurer Guthrie did a good job of reading the many pages of specific instructions so the ARPA information could be properly reported to SLFRF. He is hopeful that SLFRF will have accepted the report by the end of the day. Chair Aubol commended Deputy Treasurer Guthrie's efforts. The first quarter tax returns were being finalized, as well.

Treasurer's Report

Treasurer Warneke reviewed the Treasurer's Report and financial statements with the Board. The funds highlighted in the report included the general fund (\$390,772.09) and road fund (\$1,365,028.65). He noted the bond fund is slightly negative, but all payments are made for the year. Property tax collections will be deposited in early June and again in November. There are no significant variations in the road fund and spending is slightly under budget. The snow control account is under budget and hopefully there will be no snow or ice events needing treatments in April. The bank statements and cash control statements were included in the treasurer's report for board review. After payment of approved claims, town funds ending balance (less escrows) is: \$2,403,697.27; escrow funds balance: \$134,916.77. The total town treasury balance: \$2,538,614.04

Motion/Second to approve the treasurer's report by: Brenteson/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion Prevailed. *Financial Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.*

Open Forum

NONE

Last call for business

Chair Aubol informed the Board that Scout Tyler Bowman was finishing up his Eagle Badge project. With a lot of assistance, Tyler was able to research and get information on Eagle Badge projects as far back as 1961. He was missing information on one project but is confident he will get the information. Tyler will be installing small plaques at or on each of the previous projects and would like permission to hang a wooden placard with all the names of the prior Eagle Badge Scouts, their projects and when they were completed inside the town hall. There will be room to add future projects. Clerk Kimberly-Maas recommended the placard be hung in the banquet area where more of the public will be able to view it when rentals and Lions events occur. The board was in agreement to having the placard hung in the town hall.

Announcements

- Local Board of Appeal & Equalization Meeting – Thursday, April 10, 2025 at the Town Hall commencing at 9:00AM.

- Sherburne County Assoc. Townships Meeting – Wednesday April 16, 2025. Supper at 6:00PM and the meeting commences at 7:00PM.
- Big Lake Township Regular Meeting – Wednesday April 23, 2025, commencing at 6:00PM.
- Big Lake Community Food Shelf food distribution on Monday April 21, 2025. Produce and pantry items available to all community members between 3:30PM – 5:30PM or until the food is gone.
- Sherburne County Soil and Water Conservation District has water barrels for sale. See their website for information.
- 2025 Recycle event on Saturday, May 17th. Gates open 8:00AM – 1:00PM at the Big Lake Township maintenance building.

Adjournment:

Motion/Second to adjourn Regular Board meeting at 6:25 by: Hayes/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

Accepted this 23rd day of April 2025, by the Town of Big Lake Board of Supervisors.

Recorded by: Brenda Kimberly-Maas, Town Clerk

_____ Bruce Aubol, Chairman	Attested by: _____ Brenda Kimberly-Maas, Clerk
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