



Regular Board Meeting
Wednesday September 10, 2025, 6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday September 10, 2025, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol, and the Pledge of Allegiance was recited. Supervisor Larry Alfords, Supervisor Dean Brenteson, Supervisor Laura Hayes, Supervisor Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Debbie Workman, Deputy Treasurer Becky Guthrie, Sargeant Derek Barrett – Sherburne County Sheriff's Department, one resident, and newspaper reporter were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented meeting agenda by: Hedstrom/Hayes.
Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. Motion carried. The meeting proceeded in accordance with the amended agenda.

Approval of Consent Agenda

The Consent Agenda consisted of approval of 08/27/2025 Town Board regular meeting minutes, claims and payroll submitted for payment between 08/27/2025 and 09/10/2025 and review of the Big Lake Fire Department claims presented.

Motion/Second to approve the consent agenda as presented by: Brentson/Alfords.
Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None Opposed. Motion carried.

Sheriff's Department Report

Sergeant Darek Barrett reported 249 calls in the township for the month of August 2025. Sgt. Barrett highlighted three motor vehicle accidents the department responded to in August. One involved a vehicle which hit a mailbox and shrubbery in the right of way. Another at the intersection of CSAH 15 and County Road 35 where a vehicle collided with a tractor/trailer combo. The vehicle had moved too far into the intersection resulting in the accident. A rear-end accident occurred at the intersection of County Road 17 and Hwy 25. Sgt Barrett told the Board the reason he mentions these types of accidents is because the department investigates them to find out if there are safety issues at the intersections or on the roads, which need to be addressed by the highway department. All three of these accidents were the result of driver error.

Regular Business

Hudson Woods 2nd Addition – Concept plan

Clerk Kimberly-Maas informed the Board of the proposed development of Hudson Woods Second Addition, within the Big Lake city limits. The development concept plan calls for an additional 175 homes to be built with another access onto 201st Ave. NW, a township

road. Carole Toohey, Senior Project Manager from Centra Homes, the developer, requested the Town Board be presented the information and invited the Board to send any comments they had regarding the development back to her. The Board reviewed the information provided by the developer and had no concerns for the developer. The one concern voiced by Supervisors was the additional traffic using 201st Ave. and thoughts of a cost share for maintenance with the City of Big Lake. Supervisor Brenteson informed the rest of the Board he will bring this matter to city officials at an upcoming scheduled meeting he and Supervisor Alford's will be attending, regarding the Joint Powers Agreements for the jointly owned industrial areas.

Roads

Supervisor Brenteson reported paving was completed and shouldering was being done for the overlay projects. The work completed looked good. Routine summer maintenance projects continue to be performed.

The Road Committee received an update from the engineer regarding roads to be seal coated.

Treasurer Warneke inquired if striping was included in the scope of overlaying on 200th Ave. or if it should be added to the list of roads to be striped, he was compiling. The answer was unknown at the time of the meeting but would be asked and the information would be relayed to Treasurer Warneke.

Supervisor Alford's suggested the autumn road tour date(s) be scheduled some time in September. After checking their schedules, the road committee – Supervisor Alford's, Supervisor Brenteson, and Treasurer Warneke, as well as Chair Aubol, set the road tour to begin on Monday September 22, 2025 and continue Wednesday September 24th. The tour will leave from the town hall at 8:00AM on 09/22. Wednesday's departure time, and location will be set at the end of the tour on Monday. Additional dates and times will be determined as needed.

Business from the Board – Committee Reports/Updates

Supervisor Hedstrom informed the Board he attended the Community Education Advisory meeting. The Big Lake Community Education program will join forces with Becker and Monticello to provide classes to adults, in hopes to increase participation. The fund balances remain strong and will be used to fulfill some of the Big Lake youth sports associations' desires, which will also help offset some of the schools' costs. Such as field maintenance and improvements. There is a bond referendum which will be voted on in November. The referendum to be voted on is to be used on building maintenance and improvements. Part of the money will be used to create a space for the Big Lake Community Food Shelf, which will be without a space when the city vacates its current location. Residents will be able to cast their vote early beginning on September 19th, at ISD 727 district offices, by entering door J at Independence Elementary School between 8:00AM – 3:30PM. Election Day is Tuesday, November 4, and residents can cast their votes at Saron Lutheran Church from 7:00AM – 8:00PM.

Chair Aubol has been working on park maintenance. He will be placing four new trail signs. The signs have been made by Sherburne County Public Works sign shop. They will be mounted on plywood and affixed to 4" x 4" green treated posts. The original posts had been removed by unknown people. He also has been spraying for hornets which had a nest in between some of the bricks near the north overhead garage door of the town hall building. Deputy Clerk Workman reported the replacement of the fencing around the trash area was in progress. The railings in front of the town office door were repainted, and the merry-go-round will be completed the following week.

Supervisor Brenteson attended a meeting with MNDoT who is in the initial stages of planning refurbishing the pavement of Highway 10 between Waco St. in Elk River through the city of Big Lake. Marc Schneider, Sherburne County Assistant Zoning Administrator, was contacted to provide information on potential growth of the area through 2050. The County has been using a 1-2% annual increase to project area growth. This is one reason MNDoT is contemplating reworking the intersections as part of this project. They will be accepting comments from local governing agencies for this project. No changes to the entrances onto Hwy 10 from the Twin Pines developments is being considered, at this time.

Treasurer's Business & Report

Treasurer Warneke reviewed the interim financial report with the Board. He noted the audit bill was higher than estimated and there continues to be a substantial balance in the parks fund. Other than going over budget by roughly \$15,000.00 in the brushing and mowing budget, there were no significant variations in the road fund, The overlay bills hadn't been received.

The beginning balance of town funds was \$3,781,569.05. The town received \$1,893,445.59. After payment of approved claims \$2,343,407.69, the town funds ending balance (less escrows) was \$3,331,606.95. The escrow funds balance was \$150,486.98. The total town treasury balance equaled \$3,482,093.93.

Motion/Second to approve the treasurer's report by: Hayes/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried. *Financial Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.*

Open Forum

None.

Announcements

- Big Lake Community Food Shelf Produce & Pantry distribution Monday September 15, 2025, 3:30 – 5:30 or until food is gone
- Sherburne County Household Hazardous Waste collection Wednesday, September 17th from 2-5pm
- Town Board Regular Meeting Wednesday September 24, 2025 @ 6PM

Adjournment:

Motion/Second to adjourn Regular Board meeting at 6:35 by: Hayes/Alfords. Approved by: Alfords, Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion prevailed.

Accepted this 24th day of September 2025, by the Town of Big Lake Board of Supervisors.

Recorded by: Brenda Kimberly-Maas, Town Clerk

Bruce Aubol, Chairman

Attested by: _____
Brenda Kimberly-Maas, Clerk