



Regular Board Meeting  
Wednesday April 22, 2026 6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday April 22, 2026, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol, and the Pledge of Allegiance was recited. Supervisor Dean Brenteson, Supervisor Laura Hayes, Vice-chair Mark Hedstrom, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Debbie Workman, Deputy Treasurer Becky Guthrie, Hillary Dawson, Library Services Coordinator – Great River Regional Library, Raeanne Danielowski, County Commissioner, and newspaper reporter were in attendance. Supervisor Larry Alford was absent.

#### Approval of Meeting Agenda

Motion/Second to accept the presented meeting agenda by: Hayes/Brenteson. Approved by: Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried. The meeting proceeded in accordance with the agenda presented.

#### Approval of Consent Agenda

The Consent Agenda consisted of: A) Minutes; Regular meeting of 04/08/2026 and Local Board of Appeal and Equalization meeting 04/09/2026. B) Town and Big Lake Fire Department claims and payroll paid between 04/09/2026 and 04/22/2026.

Motion/Second to approve the minutes of regular town board meeting held on April 08, 2026, and Local Board of Appeal & Equalization meeting held on April 9, 2026; town claims and payroll submitted since the April 8, 2026, meeting; fire department claims and payroll submitted since the April 8, 2026, meeting by: Brenteson/Hayes. Approved by: Aubol, Brenteson, Hayes, and Hedstrom. None Opposed. Motion carried.

#### Fire Department update

Chief Hansen was absent from the meeting. Clerk Maas briefly mentioned the DNR had issued spring burning restrictions and burning permits were unable to be issued until further notice. Supervisor Hedstrom, who is also the Assistant Fire Chief, added small campfires, no larger than 3'x3' were permitted. He noted that the fire must be completely extinguished and a hose should be near the fire while the fire is burning. He continued with informing the Board that much of the state, including Sherburne County, was under a red flag warning, and any burning activities need to be closely monitored.

#### Town Business

##### Great River Regional Library – Big Lake branch

Hillary Dawson presented the Board with the variety of services the Great River Regional Library offers at the Big Lake branch. She informed the Board that the Big Lake branch has 20,561 items in house. In 2025 the branch had roughly 30,000 people visit, 3060 borrowers,

631 readers in their summer reading challenge and 138 in their winter reading challenge. The library hosts several events throughout the year. One of the most popular is the family gingerbread house building workshop. The Big Lake Library is involved with outreach programs at the Big Lake schools. They include HiveTime story time, ECFE in the park, STEM night, PTO literacy night, and Rise and Read. Hillary expressed her appreciation for the support of the community which has allowed the branch to expand their Wonder Books and PlayAways collections.

#### 2026 road sweeping estimates

The Town received estimates to have approximately 78.5 miles of town roads swept. Omann Brothers Paving inc., On Call Sweeping, and TW Hauling submitted estimates. After reviewing the estimates and speaking with the vendors, the Road Committee recommended On Call Sweeping be awarded the work. Water will be obtained by using the Town's account with the City of Big Lake.

Motion/second to accept the 2026 sweeping estimates and award the project to On Call Sweeping and direct the company to begin sweeping operations as soon as their schedule allows by: Brenteson/Hayes. Approved by: Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried.

#### Sherburne County Planning & Zoning DRAFT ordinances

The Board was provided with a redlined copy of the county's zoning and subdivision ordinances, indicating the proposed changes, the comprehensive land use map, and proposed hamlet maps. The Board was asked to provide their comments regarding the proposed changes. Their comments will be added to the information provided during the County's public hearing on May 21, 2026. Because there were mixed opinions on some of the proposed amendments when they were previously reviewed, during regular meetings, the Board decided to send their individual comments either directly to Mitch Glines, County Senior Planner or to Clerk Maas for submission.

#### Roads

Supervisor Brenteson reported Capital Paving is working on scheduling the 2026 overlay work and will be contacting the Road Committee to set a preconstruction meeting. He also informed the Board that the bid date for the 172<sup>nd</sup> joint road project is scheduled for May 12, 2026.

#### Business from the Board – Committee Reports/Updates

Chair Aubol attended the April Board of Adjustment meeting where a variance application for a home addition too close to an unnamed lake was approved. The Planning Commission meeting heard from an applicant who wanted to have a non-permanent Accessory Dwelling Unit (ADU) placed on a property. The ADU will be removed once there is no longer a need for it. Another variance was heard regarding the impermeable surface threshold for property on Briggs Lake. The applicant worked very hard to get the permeability to 25%, when planning the change to their deck configuration. It too was approved by the commission.

Supervisor Brenteson said the Road Committee is planning the spring road tour to begin on April 29<sup>th</sup>. The committee will leave from the town hall at 8AM. Future dates will be added at the end of each tour day, as needed. The public is welcome to join the tour. More than two

supervisors will be in attendance during the road tour, but no town business, aside from road issues, will be discussed or decided during the tour. Clerk Maas will post the road tour.

Treasurer's Report

Treasurer Warneke informed the board that all the general fund accounts are all under budget, aside from one. The engineering costs in the road fund are a bit over budget but will level out as the year progresses. The fire capital fund was affected by the payment to the City for the new grass rig. The budgeted amount was \$47,000 and the town's 50% payment for the truck. The bills received to date have come in under budget. The bill for outfitting the rig has yet to be received. He stated all the fund balances were in good shape.

Treasurer Warneke reported, after paying claims in the meeting's consent agenda balances in the general fund \$414,786.78, the road fund \$ 1,526,618.24.

April 22, 2026, cash balance report ending balances (less escrows) after payment of approved claims, town funds: \$ 3,012,605.24; escrow funds balance: \$ 124,615.14; total town treasury balance: \$ 3,137,220.38.

Motion/Second to approve the Treasurer's report by: Hedstrom/Hayes. Approved by: Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried.

*\*Financial Reports are retained as part of the Official Minutes, which are available in the Clerk's Office.*

Open Forum

None.

Announcements

- Town audit occurring the week of May 11, 2026.
- Next Town Board Meeting Wednesday May 13, 2026 commencing at 6:00PM
- Recycle Day Saturday May 16, 2026 gates open 8AM – 12PM

Adjournment:

Motion/Second to adjourn Regular Board Meeting at 6:50PM by: Hayes/Hedstrom. Approved by: Aubol, Brenteson, Hayes, and Hedstrom. None opposed. Motion carried.

Approved this 13th day of May 2026, by the Town of Big Lake Board of Supervisors.

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Bruce Aubol, Chairman

Recorded by Brenda Kimberly-Maas, Town Clerk